



NEWBERG BOOSTERS

newbergboosters.com
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Small Grant Program

We are proud to be able to fund the Small Grant program again this year to provide financial support to athletic, co-curricular programs and recognized activity programs at Newberg High School.

Grant requests must be for a specific purpose and amount, and are requested to be for a single purpose that can be achieved with \$500 or less. The small grant support provided to any one program in an academic year cannot exceed \$500. Unlike our normal grant process, there isn't a requirement for competitive bids, budget worksheets or fundraising. Programs need to complete the simple application below and submit to Tim Burke or Mark Brown.

The goals of this program are:

- Increase collaboration between Newberg Booster Club and All NHS programs
- Provide smaller-scale support quickly and efficiently
- Connect with students, parents and staff on a broader scale

INSTRUCTIONS:

1. Complete the Funding Request below.
2. Submit the request to Tim Burke or Mark Brown.
3. Requests will be scanned/emailed to the Newberg Booster Club Executive Committee for approval.
4. Requests will be funded (checks made payable to an outside provider or deposited in the appropriate school fund) within 14 days of email receipt by the Booster Club.
5. Decisions may be delayed if the application is incomplete or additional information is needed.

Funding Request

Date of Request: _____

Program Name: _____

Request Amount: _____

** Funds cannot be used for food/meals.*

Make check payable to: NHS _____ _____
(list program name) (list provider/vendor)

Purpose of Funding Request: _____

Number of Students in the Program: _____

Number of Years Program has existed (approximate) _____

Team/Program Liaison to the Booster Club: _____

Liaison Contact Information (email/phone): _____

Program Contact Name: _____

Program Contact Email: _____

Program Contact Phone: _____