



NEWBERG BOOSTERS

newbergboosters.com
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Wednesday, February 16, 2022 • General Meeting Minutes

6:30 pm at First Federal Bank Meeting Room (left to main doors)

Call to Order @ 6:31pm

In Attendance: Lisa Thomas, Amanda Bowlby, Heather Little, Tim Burke, Jen Yahn, Sarah Moore, Chris Bolek, Kristina Duggan, Krysty Palmer

Absent:

New Business, Upcoming Events & Grant Request Overview:

- January Minutes Review [LINK](#)
 - Approved small grant for Boys Baseball & Swimming
- Grant Requests
 - For executive...
 - Large Grant request from NHS Grad Night [LINK](#)
 - Small Grants approved so far for 2021-2022
 - Boys Basketball
 - Boys Golf
 - Baseball
 - Swimming
- Uniform Budget: Burke- needs to use funds for helmets- more information will be coming
 - Hall of fame wall in the works with tv monitor
 - Turf will be replaced this summer
- Concessions are STILL paused as of February 13, 2022
 - Several home basketball and wrestling events in February
 - District Wrestling February 19
 - Spectators are at limited numbers right now
 - Food carts instead of concessions for District Wrestling February 19, 2022
 - Hutch n Lucky BBQ
 - Mythical Mini Donuts
 - Bobablastic Tea
 - March 31, 2022 is the target date for concessions to possibly open

Old Business

- Plaza brick needs maintenance
 - Lose brick that needs some repairs

- Tim will send a picture

Upcoming Events

- Spring sports start up February 28th

Officer & Sub-Committee Reports:

- **Treasurer Report (Amanda Bowlby):** Snapshot [Link](#)
- **Concessions (Julie Terry/Chris Bolek):** Paused for now, until March 31
 - Lower concessions at baseball- at baseball games. In recent years baseball did their own thing and ran it. Would they like Boosters support?
 - Softball concessions- ditto above
- **Performing Arts (Kay Sunnes):**
 - Selling Instant Cellar Raffle tix at Clue
- **STEM (Dan Sperling/Patrick Verdun): No report**
- **Auction Chair (Jen Yahn):** May 18-21 pm online auction and crab kits to go, May 11th due date for team items
- **Special Events (Kristina Duggan):** Food carts for wrestling tournament
- **Booster Scholarship (Lisa Thomas):** Scholarship will be released March 7.
 - Note: Lisa will need a replacement for this next school year- she will have a senior.
- **Apparel (Krysty Palmer):**

Meeting Adjourned: 7:00pm

Next meeting: March 16, 2022

Executive Meeting

- Large Grant request from NHS Grad Night [LINK](#)
 - Since this is another parent group this is a hard request.
 - The official grant is declined.
 - However, we will award \$1,000 in benevolence
- Recruit new executive board members for 2022-2023 along with other committee leads/co-leads
 - President
 - Vice-President
 - Social Media/Website Coordinator
- Special project update from Jen- the vote it yes

From January

- Chat with cabinet people at Beaudry's to rearrange concession stand cabinets and infrastructure- AMANDA
 - Rearrange some cabinets
 - Can we hang some fans?
- Track striping \$7500
 - Jen motioned to approve, Lisa 2nd, motion passed

- Jessica Rincon submitted her resignation for her role a vice-president
 - We will need a President at the end of the year as well
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On-Going Topics

- Debit cards for Concession chairs
- Cash sales in concessions- would be nice to track for reporting purposes
- Update concessions board- digital menu and other signage
 - Other Booster “upgrades”
- Front of Gym Painting- still in the works, we have the paint
- Cross Country Track
 - \$12-\$15k - will keep working on figures and donations
 - Checking with CPRD since they are working on a similar project
- Baseball Backstops - disrepair (\$40,000)



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Snap Shot • February 2022

Beginning Cash Balance as of 8/2021 \$ 109,415.21

	Budget	YTD	Remaining
INCOME			
Accounts Receivable	-	-	-
Apparel	\$ 350.00	\$ 2,019.75	\$ (1,669.75)
Auction	\$ 57,000.00	\$ 4,216.35	\$ 52,783.65
Community Events	\$ 1,500.00	\$ 1,066.44	\$ 433.56
Concessions	\$ 30,000.00	\$ 15,114.50	\$ 14,885.50
Donations	\$ 1,200.00	\$ 2,556.68	\$ (1,356.68)
Golf Tournament	\$ 14,500.00	\$ 19,046.86	\$ (4,546.86)
TOTAL Income	\$ 104,550.00	\$ 44,020.58	\$ 60,529.42

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EXPENSES			
Auction	\$ 17,000.00	\$ 8,104.93	\$ 8,895.07
Benevolence	\$ 3,000.00		\$ 3,000.00
Community Events	\$ 1,500.00		\$ 1,500.00
Concessions	\$ 13,500.00	\$ 8,950.28	\$ 4,549.72
Golf Tournament	\$ 10,000.00	\$ 4,759.35	\$ 5,240.65
Grants	\$ 25,000.00	\$ 3,401.00	\$ 21,599.00
Operating	\$ 4,000.00	\$ 3,543.08	\$ 456.92
Paddle Raise 2018: Patio Improvements	\$ 1,000.00		\$ 1,000.00
Reserve Account	\$ 5,000.00		\$ 5,000.00
Scholarships	\$ 9,884.00	\$ 4,000.00	\$ 5,884.00
Small Grant Fund	\$ 12,000.00	\$ 500.00	\$ 11,500.00
Special Events	\$ 2,500.00		\$ 2,500.00
Uniform Rotation	\$ 15,000.00	\$ 2,632.65	\$ 12,367.35
TOTAL Expenses	\$ 119,384.00	\$ 35,891.29	\$ 83,492.71

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BUDGET SURPLUS/(DEFICIT) \$ (14,834.00) \$ 8,129.29

ENDING ACCOUNT BALANCE \$ 94,581.21 \$ 117,544.50

Other Columbia Accounts	Starting Balance	Activity	Current Balance
RESERVE ACCOUNT (formerly SCRIP)	\$ 25,002.44	\$ 1.05	\$ 25,003.49
STEM Account	\$ 2,603.26	\$ (776.70)	\$ 1,826.56
TURF Money Market	\$ 1,438.34	\$ 0.05	\$ 1,438.39

ACCOUNT DETAIL

Accounts Receivable/Accounts Payable Details

Account	Due Date	Type/Vendor	Amount
Auction			
Type	Date		Amount
Income	2021-2022	Ticket Sales, Sponsorships, Donations, Auction Sales	\$ 4,168.68
Expense	2021-2022	Advertising, Insurance, Fees, Food, Baskets/Pkgs	\$ (8,104.93)
		Profit	\$ (3,936.25)

Concessions at a Glance

Type	Date		Amount
Income	2021-2022	Sales	\$ 15,629.25
Expense	2021-2022	Cash Bags, Supplies, VIP	\$ (8,950.28)
Profit			\$ 6,678.97

Golf Tournament

Type	Date		Amount
Income	August 2021	Registrations, Add Ons, Ball Drop, Sponsorships, Raffles	\$ 19,046.86
Expense	August 2021	Payouts, Prizes, Food/Drinks, Course, Decorations/Supplies	\$ (4,759.35)
Profit			\$ 14,287.51

Grants at a Glance

Type	Date	Fund	Amount
Starting Balance	August 2021	Budget Allotment 2021-2022	\$ 25,000.00
Expense			\$ (3,401.00)
Remaining Budget			\$ 21,599.00

Patio Improvements

Type	Date		Amount
Project Funds		Remaining Budget Allotment	\$ 1,000.00
Expense			
Remaining Budget			\$ 1,000.00

Small Grant at a Glance

Type	Date	Fund	Amount
Starting Balance	August 2021	Budget Allotment 2021-2022	\$ 12,000.00
Expense			\$ (500.00)
Remaining Budget			\$ 11,500.00

Special Events

Type	Date	Fund	Amount
Starting Balance	August 2021	Budget Allotment 2021-2022	\$ 15,000.00
Expense			
Remaining Budget			\$ 15,000.00

STEM

Type	Date	Fund	Amount
Starting Balance	August 2021	Beginning Balance	\$ 2,603.26
Expense	8/16/2021	First Tech Challenge & AndyMark	\$ (776.70)
Account Balance			\$ 1,826.56