



NEWBERG BOOSTERS

newbergboosters.com
newberghighboosterclub@gmail.com

Wednesday, January 18, 2023 • General Meeting Minutes

6:30 pm at Newberg HS West Commons

Call to Order @ 6:32

In Attendance: Megan Fisher, Mark Brown, Jen Yahn, Amanda Bowlby, Krysty Palmer, Kristen Davidson, Julie Terry, Sarah Moore, Kristina duggan

Absent: Kay Sunnes

New Business:

- Approve Previous Months Minutes Review [LINK](#)
 - motioned to approve Bridgit Nipp
 - seconded- Krysty Palmer
- Volunteer Shoutouts
 - Concessions and Tailgate season - Krysty, Jen
 - Thank you Boys Water Polo, Wrestling, Softball, Boys Lacrosse, Baseball, Performing Arts, Cameron Kelly and Emma Matthiesen, Cindy Palmer, and Boys Golf for volunteering in concessions
 - Fisher Family for pulling it all together for the 50/50 raffle - such good sports!
- Turkey Fumble - just leaving this here until May/June to discuss
- NHS Update (Mark Brown)
 - Powered By Boosters Fund update - Spent another \$888.00 for Golf Balls for our golf teams
 - cut off date for PBB?
 - Mark will reach out to teams to help with Auction Baseball bussing, Golf is service
 - When are conferences? In person the evening of March 15 or Afternoon of the 16th Setting up Booth if thats ok
 - Nathan Smart from Swimming and Emma Kriehn for basketball are January Students of the month
 - Winter sports are in full gear Wrestling is killing it!
 - Cheer is competing here on campus
 - New Dance coach doing a great job

- Only coach we need to hire in girls rugby
- They are working on schedules for the next year already

Old Business

- **Volunteer needs-**

- Concessions Co-chair, Communications Chair, Auction Chair 2024

Officer & Sub-Committee Reports:

- **Treasurer Report (Bridget Nipp):** Recent Snapshot in print at meeting [LINK](#)
 - Using free version of Expensify for receipts (ie concessions)
 - Concession Volunteer program top 5: Boys lacrosse (\$70), Football (\$55), Boy's basketball (\$51), Softball (\$48), Boy's Golf (\$29.50)
- **Concessions (Julie Terry):**
 - Cheer Comp VIP this Saturday
 - Needs open for Thursday(1/19) - Thank you Bridget and Matt
 - Prices are raising this next week
 - Jen would like us to think about having concessions available to youth summer tournaments
- **Performing Arts (Kay Sunnes):**
 - Next meeting Feb 13, 2023
 - Choir Retreat is February 24-26
 - Our gala is went well. Thank you for the help Jen and for the update on payout today.
 - Murder on the Orient Express will run February 9-11 and 16-18
 - State competition season is underway for choir, orchestra and band
 - Scholarship update: the Boosters generously began matching our \$500 scholarship 5 or so years ago. We had always cut a \$500 check to winners in the spring and followed your guidelines for the matching funds. It has seemed to cause confusion for our grads each year despite attempts to inform them of the process for the January portion both when they receive their initial \$500 and as they end their first term in December. At our last meeting as we discussed this, the idea came up to have us write \$500 checks to Boosters or Maribel and have kids just follow the procedures for a one-time \$1000 payout after their first term is completed. Would that work for you?

Yes, can you confirm that you can change the wording/We would like to see the wording

send your \$500 money to us(Boosters)

We will write one check for \$1000 to the school of their choice after scholarship requirements have been fulfilled

- We are working on our donation to the auction: tickets to NHS, GF and a professional play as well as \$150 dinner at Trellis
- We have a restaurant night each month, I'll send the

- **STEM (Patrick Verdun):**

- **Liaison Coordinator (Lisa):**
 - Any update? need anything? Feedback?
 - Coaches are slowly getting back to me with updates. But several still have not set a team liaison to help bridge the gap between the sport and Boosters. [Current List](#)
 - Able to communicate the updates to Mark for Newsletter or should that come from Jen? -I can do this with some direction on what updates you would want to add
- **Auction Chair (OPEN):**
 - would like a video for weight room can anyone recommend a couple of kids to highlight the need- Megan will make a video and take pictures of zero period Russo and Johnson are our contacts
 - \$62000 donor jumpstart is ready to go
 - Tickets on sale now \$65/each
 - Donations needed please auctionnhs@gmail.com
- **Golf Tournament: Save the Date 8/20/23**
- **Special Events (Kristina Duggan):**
 - Jen - would like to set up a booth again on 2/10. 50/50 raffle if possible or maybe something else?
 - Senior Nights Reminders swim 1/31, wrestling 2/2, bball 2/24
 - swim tailgate? 1/26 - also a wrestling concessions night!
- **Booster Scholarship (Michelle, Lori, Bridget):**
 - We should start to get the word out. Maybe this committee should get introduced and start to plan scholarships(February is scholarship month for Universities and many close in January. This is good to have our come in a little later but we should get in the flow
 - Michelle and Lisa have connected a couple times
 - Due date is May 12th in order to prepare everything for the end of the year sports award night
 - Awards banquet is May 31st
- **Apparel (Krysty Palmer):**
 - Presales going well! Great Job putting that together!
 - Upcoming games where we will be selling apparel: 1/24 Basketball games; 1/26 Swim meet; 1/31 Swim meet Senior Night; 2/2 Wrestling Senior Night. Come out to cheer on our tigers, celebrate our seniors and buy your fan gear!
 - Online apparel sales are live and starting strong! We've sold 22 items so far this week. We'll keep pushing the link on social media and we are going to be adding a few sport specific designs! The link to shop is: <https://neartail.com/us/newbergboosters>
 - This is a labor intensive manual process currently, so I'd like to move to a web-based online shop. We'd need to upgrade our website type which would cost about \$9 more per month. There are a lot of great things we could do with online sales options!

- **Marketing**

- Senior Nights(banner and come to Senior nights) wear your boosters clothes

- **Upcoming Events**

- Concessions continued- [LINK](#) for sign up
- Performing Arts Boosters Meeting 7:00 pm | February 13, 2023 | Orchestra Room at Newberg High School

Meeting Adjourned @

Next meeting: February 15, 2023 at 6:30 pm in the West Commons

LINKS : [Schedule/Events Calendar](#) [Athletic Calendar](#)



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Snap Shot • January 17, 2023

Beginning Cash Balance as of 8/2022 \$ **131,326.05**

	Budget	YTD	Remaining
INCOME			
Accounts Receivable	\$ 773.73	\$ 773.73	-
Apparel	\$ 6,000.00	\$ 4,225.17	\$ 1,774.83
Auction	\$ 30,000.00	\$ 1,750.00	\$ 28,250.00
Special Events	\$ 1,500.00	\$ 809.42	\$ 690.58
Concessions	\$ 30,000.00	\$ 27,333.51	\$ 2,666.49
Donations	\$ 1,200.00	\$ 1,153.51	\$ 46.49
Golf Tournament	\$ 15,000.00	\$ 16,186.05	\$ (1,186.05)
TOTAL Income	\$ 84,473.73	\$ 52,231.39	\$ 32,242.34

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EXPENSES

Accounts Payable	\$ 13,222.45	\$ 16,480.82	\$ (3,258.37)
Apparel	\$ 4,800.00	\$ 3,482.50	\$ 1,317.50
Auction	\$ 10,000.00	\$ 2,303.05	\$ 7,696.95
Benevolence	\$ 3,000.00	\$ 450.00	\$ 2,550.00
Concessions	\$ 15,000.00	\$ 14,765.33	\$ 234.67
Courtyard Improvements	\$ 4,500.00	\$ -	\$ 4,500.00
Golf Tournament	\$ 12,000.00	\$ 11,284.88	\$ 715.12
Grants	\$ 30,000.00	\$ 7,075.41	\$ 22,924.59
Marketing	\$ 1,350.00	\$ 890.25	\$ 459.75
Operating	\$ 4,500.00	\$ 1,941.00	\$ 2,559.00
Powered by Boosters Fund	\$ 12,000.00	\$ 12,000.00	\$ -
Scholarships	\$ 6,000.00	\$ 4,000.00	\$ 2,000.00
Special Events	\$ 2,500.00	\$ 136.00	\$ 2,364.00
Uniform Rotation	\$ 15,000.00	\$ -	\$ 15,000.00
TOTAL Expenses	\$ 133,872.45	\$ 74,809.24	\$ 59,063.21

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BUDGET SURPLUS/(DEFICIT)	\$ (49,398.72)	\$ (22,577.85)	
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ENDING ACCOUNT BALANCE	\$ 81,927.33	\$ 108,748.20	
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Other Columbia Accounts	Starting Balance	Activity	Current Balance
RESERVE ACCOUNT (formerly SCRIP)	\$ 25,004.73	\$ 1.05	\$ 25,005.78
STEM Account	\$ 1,826.56	\$ -	\$ 1,826.56
TURF Money Market	\$ 1,438.45	\$ (1,438.45)	\$ -

ACCOUNT DETAIL

Accounts Receivable/Accounts Payable Details

Account	Due Date	Type/Vendor	Amount
Grant	8/15/2022	Football Helmets	\$ (13,222.45)
Grant	9/23/2022	Football Helmets (PD)	\$ 11,404.18
Grant	2021-22	Cross Country	\$ 2,500.00
Small Grant	2021-22	Trapshooting	\$ 500.00
Small Grant	2021-22	Swimming	\$ 496.64
		Fall Senior banners	\$ 1,580.00
Balance			3,258.37

Apparel

Type	Date	Amount	
Income	2022-23	Preview Day (\$465.33), CVB (\$90), 9/9 (\$533.74), 9/16 (\$1102.78), 10/13 (\$888.71) 10/19 vb (\$63.11), 10/26 Sr (\$232.47), 10/28 (\$387.46), 11/4 (\$112.08), 12/9 (\$257.99), 1/13 (\$19.28), online (\$72.22)	\$ 4,225.17
Expense	2022-23	Cash bag (\$100), Preview (\$450), CVB (\$67.50), 9/9 (\$405), 9/16 (\$825), 10/13 (\$712.50) sr nights (\$101.25), 10/26 (\$150), 10/28 (\$273.75), 11/4 (\$191.25), 12/9 (\$206.25)	\$ (3,482.50)
Profit		\$ 742.67	

Auction

Type	Date	Amount	
Income	2022-23	Ticket Sales, Sponsorships, Donations, Auction Sales	\$ 1,750.00
Expense	2022-23	50% space deposit (\$1787.50), last yr expense (\$118.05), GG	\$ (2,303.05)
Profit		\$ (553.05)	

Concessions at a Glance

Type	Date	Amount	
Income	2022-23	Sales (Fall Concessions)	\$ 17,204.37
Income	2022-23	Sales (Winter Concessions - \$2,704.50 VIP Concessions Income)	\$ 10,129.14
Expense	2022-23	Non-perishable expenses	\$ (436.59)
Expense	2022-23	Concessions VIP Program	\$ (1,081.80)
Expense	2022-23	Cash Bags (\$1,100), Supplies, VIP (\$0)	\$ (13,246.94)
Profit		\$ 12,568.18	

Donations at a Glance

Type	Date	Amount	
Income	2022-23	Matches + Misc. + CVB (\$119.76)	\$ 759.76
Income	2022-23	Kroger (4310.54), AmazonSmile (\$83.21)	\$ 393.75
Profit		\$ 1,153.51	

Golf Tournament

Type	Date	Amount	
Income	2022-23	Registrations, Add Ons, Ball Drop, Sponsorships, Raffles	\$ 8,826.39
Income	2022-23	Sponsorships	\$ 2,750.00
Income	2022-23	Day of Sales	\$ 4,609.66
Expense	2022-23	Chehalem Glenn	\$ (5,900.00)
Expense	2022-23	Payouts, Prizes, Food/Drinks, Course, Decorations/Supplies, GreaterGiving fee, slushie	\$ (5,384.88)
Profit		\$ 4,901.17	

Special Events

Type	Date	Amount	
Income	9/5/2022	CVB Dunk Tank	\$ 304.00
Income	10/28/2022	Happy Hour	\$ 77.22
Income	2022-23	Tailgate proceeds (Kona Ice, Boba, Wilson Ortho)	\$ 428.20
Expense	2022-23	Fall senior nights	\$ (136.00)
Profit		\$ 673.42	

Grants at a Glance

Type	Date	Fund	Amount
Starting Balance	8/1/2022	Budget Allotment 2022-2023	\$ 30,000.00
Expense	9/23/2022	Golf Tournament Bonus Grant: Boy's Basketball	\$ (1,000.00)
Expense	12/9/2022	Grant: Boys Water Polo	\$ (2,264.32)
Expense	1/17/2023	Grant: Pin Pals lodging OR Classic	\$ (1,226.24)
Expense	1/17/2023	Grant: Wrestling lodging OR Classic	\$ (2,584.85)
Remaining Budget			\$ 22,924.59

Scholarships

Type	Date	Fund	Amount
Starting Balance	8/1/2022	Beginning Balance	\$ 6,000.00
Expense	2022 Winner	Josie Willcut, Alyssa Stilp, Alexa Beaudry, Claire Rosenberg	\$ (4,000.00)
Remaining Budget			\$ 2,000.00