



# NEWBERG BOOSTERS

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Wednesday, February 15, 2023 • General Meeting Minutes

6:30 pm at Newberg HS West Commons

Call to Order @ 6:36

In Attendance: Amanda Bowlby, Jen Yahn, Mark Brown, Sarah Moore, Kay Sunnes, Krysty Palmer

Absent: Bridgit Nipp, Lisa Thomas, Kristin Davidson

## New Business:

- **Approve Previous Months Minutes Review** [LINK](#)
  - motioned to approve-Kay Sunnes
  - seconded- Krysty Palmer
- **Volunteer Shoutouts**
  - Concessions has been rockin' Thank you Bridget and Matt Nipp, Lisa Thomas, Performing Arts Boosters, Baseball, Boys Golf, Jaylene Hardeman, Tirzah Cross, Chris Thompson, Ronak and Jayden Crossley, Erin Donovan and Dance team. Roberta Dodd and Jennifer "Jdub" Wenks for running apparel booth for basketball. Krysty for apparel and for being so visible at senior nights, really is making such a difference and showing the love. Kristina - great gifts for seniors this round.
- **Turkey Fumble** - just leaving this here until May/June to discuss
- **Meeting Date**

Need to change June Meeting date - last day of school is 6/15 so either 6/7 or 6/14 work? **We will be Moving this date to June 14th**
- How do new volunteers earn their booster gear(shirts)? **We think that being on the board or a committee head will be the access to the booster shirts**
- **NHS Update (Mark Brown)**
  - showcase day for spring sports Spring Coaches may do their own. It is trickier to have within the school year. They may have some scrimmages and games they would invite people to
  - Would love to do something in conjunction with baseball/softball if possible
  - Any update on the Baseball netting/backstop funding?
  - Construction is ahead of schedule!

- Wrestling won districts, 9 individual district champions
- Cheer won their third consecutive title
- Boys swimming took second at district and girls took third
- Jazz Band qualified for state
- Theatre is still on this weekend
- Newberg Nation Night March 22, 6:00 pm kick off

### Old Business

- **Volunteer needs-**

- Concessions Co-chair, Communications Chair, Auction Chair 2024
- Open positions - start thinking about how you envision next year, what changes you would make

### Officer & Sub-Committee Reports:

- **Treasurer Report (Bridget Nipp):** Recent Snapshot in print at meeting [LINK](#)
  - Concessions VIP - top 5 team earners: Boys lacrosse (\$88), Boys basketball & football (\$55 each), Softball (\$51), Boys golf (\$46.50)
  - Powered by Boosters update - after pending purchases, there's \$8,815.83 remaining Mark has a couple more in process
- **Concessions (Julie Terry):**
  - Would like to discuss VIP and recommendation for future
    - Suggestions would be locking it all up
    - its \$100 a day for the things that are out
    - we run it and then grant back a portions
  - Baseball/softball process clarification
- **Performing Arts (Kay Sunnes):**
  - February 16 - 18: Murder On The Orient Express - 7pm
  - February 24-26: Choir Retreat
  - March 4: OMEA 14 Solo/Ensemble Contest - 8 am
  - March 9-11 16-18 Romeo and Juliet
  - Auction packages and Trellis package is ready!
- **STEM (Patrick Verdun):**
  - Once he gets his building back I bet we see this rolling again 😊(Lisa)
- **Liaison Coordinator (Lisa):**
  - Emails have gone out to coaches and the team liaisons I have information on. Depending on what we have going on I change the focus of the email. Lately it has been about auction baskets with one also going out yesterday about the meeting tonight
  - However I only have about 7 liaisons.
  - How do we encourage coaches to get one for their team? Grab your Junior parents? Swag?

### Auction Basket Responses

- Football- Mike Vaughn Live Music

- Boys Basketball- Charcuterie Picnic
- Wrestling- Jim Nicol Guided Fishing Trip
- Girls Soccer- from Amazon Wishlist "Getting Toasty"
- Cheer- "summer nights"
- Golf- in the works
- LAX-Pizza Oven
- XC- TBD
- Nothing from other teams yet
- **Auction Chair (OPEN):**
  - Procurement is rockin and we are excited to have some incredible items. We are about halfway to our goal for donations with the finish line a month away all hands on deck.
  - Tickets sales next most important thing - get your tickets purchased early, don't want to miss out.
  -
- **Golf Tournament:**
  - Save the Date 8/20/23
  - Anyone want to lead this?
- **Special Events (Kristina Duggan):**
  - Senior night look awesome
  - Basketball is on a different day. Now the 23rd!
  - \* Created and shared senior gifts from the boosters for both swimming and wrestling senior nights (see picture)
  - \* Coaches and athletes enjoyed the custom and sweet treat - was really fun to put together
  - \* Next senior night is 2/23 for girls and boys basketball - will provide senior gifts for basketball as well
  - \* Due to the date change from 2/24 to 2/23 for the senior night girls and boys basketball, our food vendor is no longer able to join. Working to see if I can find a replacement, but might not be able to.\
  - \* Working on food carts for the track invitational that will be hosted at Newberg High School. This is the annual Chehalem Classic that has over 20 teams and 100's of track participants. Bobalastic tea has confirmed and working on a Hawaiian food cart per the track team request. More to come here.
- **Booster Scholarship (Michelle, Lori, Bridget):**
  - Google sheet application form
  - (Lisa) after just chatting with Bridget I will work on updating the scholarship to be Google based instead of survey monkey. I am able to help with this still but just can't be on the decision end of things because I have a senior.
  - Connected with [Jordan Terriere Dobrioglo](#)
  - This will save \$450 that we have been paying to use survey monkey.

- We should still be able to have it ready to go out by March 1st. Which is plenty of time to get it done by May 12th since most don't complete it until early May anyways. They wait until their spring sport is over.
  - Due date is May 12th in order to prepare everything for the end of the year sports award night
  - Awards banquet is May 31st
- **Apparel (Krysty Palmer):**
  - Winter sports are almost over! We have one more event where we will be selling apparel, 2/23 is Basketball Senior Night. Come out to cheer on our tigers, celebrate our seniors and buy your fan gear!
  - Once winter sports are done I will be meeting with Kaylee to discuss next steps, review the past year and plan for next year! Would like to discuss interest in apparel booth at spring sports – what do you think?
  - Online sales have been going really well - we've sold \$1,185 in items in the last month! It's been a really successful campaign and we will move forward with a more permanent solution using our Boosters website starting in late spring! The link to shop is: <https://neartail.com/us/newbergboosters>
- **Marketing**
  - Our senior night banner and senior treats campaign has been a success! Lots of great feedback from folks appreciating our support of their seniors. We even got a feature in the school district update highlighting our group! We will begin gathering information about senior nights for spring sports and activities.
  - Looking towards next year, what ideas do you have? How can we support NHS, improve our communities experience, and get the word out about how awesome Boosters is? We are still interested in implementing a student “passport” contest and hope to have it up and running by the start of the '23/'24 school year. We have a couple other brainstorms in the works, but always open to suggestions or interest in helping to get our name out there!

### Upcoming Events

- Concessions continued- [LINK](#) for sign up
- Performing Arts Boosters Meeting 7:00 pm | March 14, 2023 | Orchestra Room at Newberg High School

**Meeting Adjourned @ 8:15**

**Next meeting: March 15, 2023 at 6:30 pm in the West Commons**

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**LINKS :**     [Schedule/Events Calendar](#)     [Athletic Calendar](#)



**Stay up to date with Newberg Boosters at [NewbergBoosters.com](http://NewbergBoosters.com) or follow us on Facebook or Instagram**



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## Snap Shot • February 15, 2023

**Beginning Cash Balance as of 8/2022**                    \$ **131,326.05**

	Budget	YTD	Remaining
<b>INCOME</b>			
Accounts Receivable	\$ 773.73	\$ 773.73	-
Apparel	\$ 6,000.00	\$ 5,772.02	\$ 227.98
Auction	\$ 30,000.00	\$ 5,147.94	\$ 24,852.06
Special Events	\$ 1,500.00	\$ 809.42	\$ 690.58
Concessions	\$ 30,000.00	\$ 34,585.89	\$ (4,585.89)
Donations	\$ 1,200.00	\$ 2,352.42	\$ (1,152.42)
Golf Tournament	\$ 15,000.00	\$ 16,186.05	\$ (1,186.05)
<b>TOTAL Income</b>	<b>\$ 84,473.73</b>	<b>\$ 65,627.47</b>	<b>\$ 18,846.26</b>

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<b>EXPENSES</b>			
Accounts Payable	\$ 13,222.45	\$ 16,480.82	\$ (3,258.37)
Apparel	\$ 4,800.00	\$ 4,615.00	\$ 185.00
Auction	\$ 10,000.00	\$ 2,303.05	\$ 7,696.95
Benevolence	\$ 3,000.00	\$ 450.00	\$ 2,550.00
Concessions	\$ 15,000.00	\$ 19,436.55	\$ (4,436.55)
Courtyard Improvements	\$ 4,500.00	\$ -	\$ 4,500.00
Golf Tournament	\$ 12,000.00	\$ 11,284.88	\$ 715.12
Grants	\$ 30,000.00	\$ 12,765.41	\$ 17,234.59
Marketing	\$ 1,350.00	\$ 890.25	\$ 459.75
Operating	\$ 4,500.00	\$ 1,941.00	\$ 2,559.00
Powered by Boosters Fund	\$ 12,000.00	\$ 12,000.00	\$ -
Scholarships	\$ 6,000.00	\$ 4,500.00	\$ 1,500.00
Special Events	\$ 2,500.00	\$ 295.92	\$ 2,204.08
Uniform Rotation	\$ 15,000.00	\$ -	\$ 15,000.00
<b>TOTAL Expenses</b>	<b>\$ 133,872.45</b>	<b>\$ 86,962.88</b>	<b>\$ 46,909.57</b>

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<b>BUDGET SURPLUS/(DEFICIT)</b>	<b>\$ (49,398.72)</b>	<b>\$ (21,335.41)</b>	
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<b>ENDING ACCOUNT BALANCE</b>	<b>\$ 81,927.33</b>	<b>\$ 109,990.64</b>	
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Other Columbia Accounts	Starting Balance	Activity	Current Balance
RESERVE ACCOUNT (formerly SCRIP)	\$ 25,004.73	\$ 1.26	\$ 25,005.99
STEM Account	\$ 1,826.56	\$ -	\$ 1,826.56
TURF Money Market	\$ 1,438.45	\$ (1,438.45)	\$ -

**ACCOUNT DETAIL**

**Accounts Receivable/Accounts Payable Details**

Account	Due Date	Type/Vendor	Amount
Grant	8/15/2022	Football Helmets	\$ (13,222.45)
Grant	9/23/2022	Football Helmets (PD)	\$ 11,404.18
Grant	2021-22	Cross Country	\$ 2,500.00
Small Grant	2021-22	Trapshooting	\$ 500.00
Small Grant	2021-22	Swimming	\$ 496.64
		Fall Senior banners	\$ 1,580.00
<b>Balance</b>			<b>3,258.37</b>

**Apparel**

Type	Date	Amount
Income	2022-23	Preview Day (\$465.33), CVB (\$90), Fall (\$3,320.35), Winter (\$1,055.81), Online (\$840.53)
Expense	2022-23	Cash bag (\$100), Preview (\$450), CVB (\$67.50), Fall (\$2,658.75), Winter (\$1,338.75)
<b>Profit</b>		<b>\$ 1,157.02</b>

**Auction**

Type	Date	Amount
Income	2022-23	Ticket Sales, Sponsorships, Donations, Auction Sales
Expense	2022-23	50% space deposit (\$1787.50), last yr expense (\$118.05), GG
<b>Profit</b>		<b>\$ 2,844.89</b>

**Concessions at a Glance**

Type	Date	Amount
Income	2022-23	Sales (Fall Concessions)
Income	2022-23	Sales (Winter Concessions - \$6,436.66 VIP Concessions Income)
Expense	2022-23	Non-perishable expenses
Expense	2022-23	Concessions VIP Program
Expense	2022-23	Cash Bags (\$1,100), Supplies, VIP (\$0)
<b>Profit</b>		<b>\$ 15,149.34</b>

**Donations at a Glance**

Type	Date	Amount
Income	2022-23	Matches + Misc. + CVB (\$119.76)
Income	2022-23	Kroger (\$499.55), AmazonSmile (\$154.27)
<b>Profit</b>		<b>\$ 2,352.42</b>

**Golf Tournament**

Type	Date	Amount
Income	2022-23	Registrations, Add Ons, Ball Drop, Sponsorships, Raffles
Income	2022-23	Sponsorships
Income	2022-23	Day of Sales
Expense	2022-23	Chehalem Glenn
Expense	2022-23	Payouts, Prizes, Food/Drinks, Course, Decorations/Supplies, GreaterGiving fee, slushie
<b>Profit</b>		<b>\$ 4,901.17</b>

**Special Events**

Type	Date	Amount
Income	9/5/2022	CVB Dunk Tank
Income	10/28/2022	Happy Hour
Income	2022-23	Tailgate proceeds (Kona Ice, Boba, Wilson Ortho)
Expense	2022-23	Fall & winter senior nights
<b>Profit</b>		<b>\$ 513.50</b>

**Grants at a Glance**

Type	Date	Fund	Amount
Starting Balance	8/1/2022	Budget Allotment 2022-2023	\$ 30,000.00
Expense	9/23/2022	Golf Tournament Bonus Grant: Boy's Basketball	\$ (1,000.00)
Expense	12/9/2022	Grant: Boys Water Polo	\$ (2,264.32)
Expense	1/17/2023	Grant: Pin Pals lodging OR Classic	\$ (1,226.24)
Expense	1/17/2023	Grant: Wrestling lodging OR Classic	\$ (2,584.85)
Expense	2/2/2023	Grant: Boys golf Uniform & Hats	\$ (2,240.00)
Expense	2/2/2023	Grant: Boys Basketball Bend tourney expense	\$ (2,250.00)
Expense	2/2/2023	Grant: Ski Team lodging at Camp Arrah	\$ (1,200.00)
<b>Remaining Budget</b>			<b>\$ 17,234.59</b>

**Scholarships**

Type	Date	Fund	Amount
Starting Balance	8/1/2022	Beginning Balance	\$ 6,000.00
Expense	2022 PA Winner	Gretchen Call	\$ (500.00)
Expense	2022 Winner	Josie Willcut, Alyssa Stip, Alexa Beaudry, Claire Rosenberg	\$ (4,000.00)
<b>Remaining Budget</b>			<b>\$ 1,500.00</b>