



NEWBERG BOOSTERS

newbergboosters.com
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Tuesday, June 13, 2023 • General Meeting Minutes

6:30 pm at Social Goods

Call to Order @ 6:49 Cari Cooper, Julie Terry, Hannah Frankamp, Kay Sunnes, Jen Yahn, Mark Brown, Bridgit Nipp, Roberta, Erin Harris, Jen Wenks

Absent: Kristin Davidson, Amanda Bowlby Kristina Duggan, Lisa Thomas

New Business:

- **Approve Previous Months Minutes Review [LINK](#)**
 - motioned to approve- Bridgit
 - seconded- Hannah
- **Volunteer Shoutouts**
 - Lori Little, Megan Fisher, Bridget Nipp, and Michelle Wood for reading scholarship essays.
 - Bridget for the Grad flowers and watering and distribution
- **Position Nominations and Voting**
 - President - Nomination: Jen Yahn
 - VP - Nomination: Cari Cooper
 - Secretary - Nomination: Megan Fisher
 - Treasurer - Nomination: Bridget Nipp
- **Committee Position Volunteers - Link created <https://signup.com/go/JvCLjVB>**
 - Concessions Committee - 3-4 people - works best as a committee - Bridget (Committee, not head) Cari Cooper,
 - Auction Chair -
 - Golf Chair -
 - Communications Chair - website, events, monthly goings-on
 - Apparel-
 - Special Events - Kristina
 - Scholarship- Lisa
 - Liaison Coordinator- Lisa
 - Marketing Coordinator-
 - Patio Maintenance Coordinator- Hannah and Megan(We have bids to come!)
 - Sound System Fundraiser Leader-
 - Performing Arts Liaison - Hannah Frankamp
 - Turkey Fumble-

- **Turkey Fumble** - time to look at this possible event!
- **NHS Update (Mark Brown)**
 - Madison Kirk will be the new horticulture faculty. We would like to ask the greenhouse team to plant and raise the flowers for the
 - 298 grads walked 343 in the class including catalyst and COA
 - All sports awards, Performing arts, and all other activities have officially wrapped up
 - First week of July is when the glass garage doors will be installed
 - Also on July 1` Gym doors on the front of main gym will be replaced!
 - New flooring will follow in the weight room
 - Athletic registration will go out in the final newsletter
 - Fall sports start officially August 14th questions can go to Mark Brown
 - August 24th we will be hosting the JV Volleyball jamboree
 - August 26th we will be hosting a four game football jamboree
 - The first football game is on September 1st
- **Grant Requests -**
 - E-vote conducted and grant awarded to Track for state shirts \$345 - 5 votes in support received by email
 - E-vote for boosters supporting the Freshman T-shirts \$3150 for 2023-2024 this was 5 votes by email and a decision to budget for 2023-2024 Booster Club Fiscal Year - invoice will be sent in the fall once the budget is approved
- **POLICY AND PROCEDURE MEETING - 6:30 on June 28th Location TBD this meeting will include incoming and outgoing officers(Megan will be absent on vacation)**
- **SCHEDULE BUDGET MEETING- August 16th we will move our regular meeting at 6:00 and then follow the regular session with an executive session immediately following**
- **BONFIRE IS BACK! Tentative Sept 26th or 27th**
 - **Matt Chadwick offered to help again - leadership team at HS is heading it up and contact is Angela Stutzman**
- **District connections**
 - **Jen met with the new communications office for the district They discussed having a parent volunteer fair and having the district share**

Old Business

Officer & Sub-Committee Reports:

- **Treasurer Report (Bridget Nipp):** Recent Snapshot in print at meeting [LINK](#)

- Stadium Sound System donations in remembrance of Mike Douglas - \$1,390.61
- \$500 Drawing for concession VIP program is tonight. The Winner is... **Boys LAX!!!**
- \$742 will be given to various athletic group via the concession VIP program. #1 - Boy's Lacrosse (\$98), #2 - Boy's basketball (\$90), #3 - Baseball (\$74.50), #4 - Boy's golf (\$65)
- \$570 recently granted out of benevolence fund for grad night
- Other than grants, Uniforms and Paddle Raise funds, I don't anticipate income and expenses change much between now and Booster year-end.
- **Concessions:**
 - Nothing to report - other than ROCKED THE HOUSE
- **Performing Arts (Kay Sunnes/Hannah Frankamp):**
 - Jen will stop in to Umpqua and sign paperwork for PA treasurer
 - Hello Dolly auditions are taking place!
- **STEM (Patrick Verdun):** Hall pass until 2024ish and Megan will reach out to him to see if there is any interest in golf tournament engagement this year
- **Liaison Coordinator (Lisa):**
 - Lisa has done as awesome job and was honored by the district!
 - Are there liaisons she still needs?
 - YES- a lot of teams are still without. I will get this dialed in bigger and better next year(LT)
 - Especially adding in a connection to the liaison and concessions recruitment.
- **Auction Chair (OPEN):**
 -
- **Golf Tournament: 8/20/23**
 - Advertising is going out
- **Special Events (Kristina Duggan):**
 -

Booster Scholarship (Michelle, Lori, Bridget):

- Bridget Nipp and Lisa Thomas are happy to do this again next year so we have good continuity. And Michelle Wood will take over the year after again.
- **Apparel (Krysty Palmer):**
 - Wrapped for the year!
 - Kristina will work on this
 - Kaylee Tolley will be helping to load the website
- **Marketing**
 - Always on the lookout for great ideas to get our name out there and promote what makes Boosters great! Have ideas? Email us!

A love note from Jen:

Thank you to everyone who volunteered their time and money to Boosters this year. Because of your commitment to the students at Newberg High together we have enhanced the experience of others. We lift up each other and support the students past, present and future. We make an incredible team. Thank you for making my first year such a joy. Hard work and decision making is certainly not easy but when you do it with a community of change-makers it is so impactful. I can't wait to see what we can do next year. Thank you for everything you do for our kids.



Hearts,
Jen

Meeting Adjourned @ 7:57

Next meeting: Aug 16, 2023 at Newberg High School Main Commons

LINKS : [Schedule/Events Calendar](#) [Athletic Calendar](#)

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Snap Shot • June 13, 2023

Beginning Cash Balance as of 8/2022 \$ 131,326.05

	Budget	YTD	Remaining
INCOME			
Accounts Receivable	\$ 773.73	\$ 773.73	-
Apparel	\$ 6,000.00	\$ 5,883.85	\$ 116.15
Auction	\$ 30,000.00	\$ 60,354.10	\$ (30,354.10)
Special Events	\$ 1,500.00	\$ 809.42	\$ 690.58
Concessions	\$ 30,000.00	\$ 41,360.35	\$ (11,360.35)
Donations	\$ 1,200.00	\$ 3,566.96	\$ (2,366.96)
Golf Tournament	\$ 15,000.00	\$ 16,186.05	\$ (1,186.05)
Stadium Sound System	\$ -	\$ 1,390.61	\$ (1,390.61)
TOTAL Income	\$ 84,473.73	\$ 130,325.07	\$ (45,851.34)

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EXPENSES			
Accounts Payable	\$ 13,222.45	\$ 16,480.82	\$ (3,258.37)
Apparel	\$ 4,800.00	\$ 4,548.75	\$ 251.25
Auction	\$ 10,000.00	\$ 12,265.31	\$ (2,265.31)
Benevolence	\$ 3,000.00	\$ 1,020.00	\$ 1,980.00
Concessions	\$ 15,000.00	\$ 19,171.33	\$ (4,171.33)
Courtyard Improvements	\$ 4,500.00	\$ -	\$ 4,500.00
Golf Tournament	\$ 12,000.00	\$ 11,284.88	\$ 715.12
Grants	\$ 30,000.00	\$ 23,535.74	\$ 6,464.26
Marketing	\$ 1,350.00	\$ 890.25	\$ 459.75
Operating	\$ 4,500.00	\$ 3,799.00	\$ 701.00
Powered by Boosters Fund	\$ 12,000.00	\$ 12,000.00	\$ -
Scholarships	\$ 6,000.00	\$ 6,000.00	\$ -
Special Events	\$ 2,500.00	\$ 295.92	\$ 2,204.08
Uniform Rotation	\$ 15,000.00	\$ 1,215.00	\$ 13,785.00
TOTAL Expenses	\$ 133,872.45	\$ 112,507.00	\$ 21,365.45

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BUDGET SURPLUS/(DEFICIT) \$ (49,398.72) \$ 17,818.07

ENDING ACCOUNT BALANCE \$ 81,927.33 \$ 149,144.12

Other Columbia Accounts	Starting Balance	Activity	Current Balance
RESERVE ACCOUNT (formerly SCRIP)	\$ 25,004.73	\$ 3.02	\$ 25,007.75
STEM Account	\$ 1,826.56	\$ -	\$ 1,826.56
TURF Money Market	\$ 1,438.45	\$ (1,438.45)	\$ -

ACCOUNT DETAIL

Accounts Receivable/Accounts Payable Details

Account	Due Date	Type/Vendor	Amount
Grant	8/15/2022	Football Helmets	\$ (13,222.45)
Grant	9/23/2022	Football Helmets (PD)	\$ 11,404.18
Grant	2021-22	Cross Country	\$ 2,500.00
Small Grant	2021-22	Trapshooting	\$ 500.00
Small Grant	2021-22	Swimming	\$ 496.64
	2022-23	Fall Senior banners	\$ 1,580.00
Balance			3,258.37

Apparel

Type	Date	Amount
Income	2022-23	Preview Day (\$465.33), CVB (\$90), Fall (\$3,320.35), Winter (\$1,109.98), Online (\$898.19)
Expense	2022-23	Cash bag (\$100-\$100), Preview (\$450), CVB (\$67.50), Fall (\$2,658.75), Winter (\$1,372.50)
Profit		\$ 1,335.10

Auction

Type	Date	Amount
Income	2022-23	Ticket Sales, Sponsorships, Donations, Auction Sales
Expense	2022-23	CCC (\$2,575-\$200 refund), last yr expense (\$118.05), GG, food, t-shirts, insurance (\$907)
Profit		\$ 48,088.79

Concessions at a Glance

Type	Date	Amount
Income	2022-23	Sales (Fall Concessions)
Income	2022-23	Sales (Winter Concessions - \$6,436.66 VIP Concessions Income)
Income	2022-23	Sales (Spring Concessions)
Expense	2022-23	Non-perishable expenses
Expense	2022-23	Concessions VIP Program
Expense	2022-23	Cash Bags (\$1,000), deposit cash bags, Supplies, VIP (\$0)
Profit		\$ 22,189.02

Donations at a Glance

Type	Date	Amount
Income	2022-23	Matches + Misc. + CVB (\$119.76)
Income	2022-23	Kroger (\$686.75), AmazonSmile (\$246.09)
Profit		\$ 3,566.96

Golf Tournament

Type	Date	Amount
Income	2022-23	Registrations, Add Ons, Ball Drop, Sponsorships, Raffles
Income	2022-23	Sponsorships
Income	2022-23	Day of Sales
Expense	2022-23	Chehalem Glenn
Expense	2022-23	Payouts, Prizes, Food/Drinks, Course, Decorations/Supplies, GreaterGiving fee, slushie
Profit		\$ 4,901.17

Special Events

Type	Date	Amount
Income	9/5/2022	CVB Dunk Tank
Income	10/28/2022	Happy Hour
Income	2022-23	Tailgate proceeds (Kona Ice, Boba, Wilson Ortho)
Expense	2022-23	Fall & winter senior nights
Profit		\$ 513.50

Grants at a Glance

Type	Date	Fund	Amount
Starting Balance	8/1/2022	Budget Allotment 2022-2023	\$ 30,000.00
Expense	9/23/2022	Golf Tournament Bonus Grant: Boy's Basketball	\$ (1,000.00)
Expense	12/9/2022	Grant: Boys Water Polo	\$ (2,264.32)
Expense	1/17/2023	Grant: Pin Pals lodging OR Classic	\$ (1,226.24)
Expense	1/17/2023	Grant: Wrestling lodging OR Classic	\$ (2,584.85)
Expense	2/2/2023	Grant: Boys golf Uniform & Hats	\$ (2,240.00)
Expense	2/2/2023	Grant: Boys Basketball Bend tourney expense	\$ (2,250.00)
Expense	2/2/2023	Grant: Ski Team lodging at Camp Arrah	\$ (1,200.00)
Expense	3/14/2023	Grant: Cheer Music and Choreography	\$ (2,150.00)
Expense	3/24/2023	Grant: Boys tennis ball machine	\$ (2,162.99)
Expense	3/24/2023	Grant: Boys lacrosse Bend game lodging	\$ (1,200.00)
Expense	4/17/2023	Grant: Boys soccer backpacks	\$ (500.00)
Expense	4/28/2023	Grant: Softball helmets & backpacks	\$ (1,807.34)
Expense	6/6/2023	Grant: Equestrian OHSET stall fees	\$ (1,400.00)
Expense	6/6/2023	Grant: Track team Summit invitational lodge	\$ (1,550.00)
Remaining Budget			\$ 6,464.26

Scholarships

Type	Date	Fund	Amount
Starting Balance	8/1/2022	Beginning Balance	\$ 6,000.00
Expense	2022 PA Winner	Gretchen Call, Augustine Schoonveld, Emily Busch, Ruby Wojcik	\$ (2,000.00)
Expense	2022 Winner	Josie Willcut, Alyssa Stimp, Alexa Beaudry, Claire Rosenberg	\$ (4,000.00)
Remaining Budget			\$ -