



NEWBERG BOOSTERS

newbergboosters.com
newberghighboosterclub@gmail.com

Wednesday, June 15, 2022 • General Meeting Minutes

6:30 pm at Newberg HS West Commons

Call to Order @ 6:33

In Attendance: Heather Little, Jen Yahn, Amanda Bowlby, Megan Fisher, Bridget Nipp, Tim Burke, Mark Brown, Keith Marshall, Krysty Palmer, Kristina Duggan, Lisa Thomas, Kay Sunnes, Sarah Moore

Absent: Julie Terry, Chris Bolek, Kristen Davidson

New Business, Upcoming Events & Grant Request Overview:

- May Minutes Review [LINK](#)
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- Grant Requests
 - Cross Country [Large Grant](#)
 - Keith Marshall shared additional information
 - Small Grants approved so far for 2021-2022
 - Boys Basketball
 - Boys Golf
 - Baseball
 - Swimming
 - Boys Soccer
 - Trapshooting
 - Girls Tennis
 - Softball
- Executive Board Nominations & Voting
 - President
 - Jen Yahn
 - Amanda Bowlby
 - Vice-President
 - Amanda Bowlby
 - Secretary
 - Megan Fisher
 - Treasurer
 - Bridget Nipp
- Anyone interested in a booth at Tunes on Tuesday - July 5th - August 23rd.
 - Follow up next week
 - 4:30pm-9:30pm includes set-up and take down

- August 12- Greeters with Amanda and First Federal
 - 8:00-9:00 am at the courtyard
 - Coffee and food provided by First Federal
 - 30-40 people usually show up
 - Could coaches come talk about their programs?
- Old Fashion Fest? Booth? Parade? (July 30th) volunteer?
 - How can we advertise the golf tournament?

Old Business

- Recruit for...
 - Social Media/Website Coordinator doesn't need a vote just needs a volunteer
 - Scholarship - doesn't need vote just volunteer
 - Auction Chair - doesn't need vote just volunteer

Upcoming Events

- Burke retirement party June 17th at 4pm
- 2022-2023 Events - could we get important dates to Kristen by the end of June so she can build a calendar for printing at the golf tourney?
 - Homecoming Game, Friday, 9/16/2022 vs Aloha
 - BonFire(?)
 - Special events
 - Auction - March 18, 2023
 - Meetings
 - 8/17/22- 6:00 pm
 - 9/21/22
 - 10/19/22
 - 11/16/22
 - 12/14/2022 (moved to 2nd week of December)
 - 1/18/2023
 - 2/15/2023
 - 3/15/2023
 - 4/19/2023
 - 5/17/2023- Nomination meeting
 - June meeting? Voting meeting. Last day of school is 6/15/2023
 - All Sports meeting, anything else?
- 2022-2023 Home and Away Sports Schedule [LINK](#)
- 2022-2023 Home Sports Schedule [LINK](#)

Officer & Sub-Committee Reports:

- **Treasurer Report (Amanda Bowlby):** Snapshot Link
 - Set budget meeting
 - August 17th at 7:00 in conference room
- **Concessions (Julie Terry/Chris Bolek):** All good

- **Performing Arts (Kay Sunnes):**
 - How can we support the program during the budget cuts?
 - Check with CPA
- **STEM (Patrick Verdun): No report**
- **Auction Chair (Jen Yahn):**
 - Auction dolla bills y'all - \$34,415 (\$700 approx from crab buy back pending and \$ from DQ for sponsorship) - GREAT JOB AND THANK YOU!
 - Volunteer thank yous - Krysty, Kristen, Kay - without you the auction would not happen forever grateful. Thank you Stephanie and Jaylene for your procurement work, tough job, so worth it! Thank you Chris for being our delivery driver. Thank you Lisa, Megan and Bridgett for all your day of help - long day and so grateful you were there to help! Thank you to anyone I have left out, Auction Committee is so grateful
 - Sponsor thank yous - First Federal, Reid Rental, Chris Brecke DDS, Wilson Orthodontics - Thank you for your continued support of NHS and Boosters.
 - Vendor Thank yous - Wine service donors - Anam Cara, Artisanal, Cliff Creek, and Longplay. Bon Appetit and Oregon Fish Company.
 - **March 18, 2023- Cultural Center booked**
 - In person!!!
- **Golf Tournament Jen -**
 - 8/21/22 - Day of volunteer list open - Thank you Megan/Troy Fisher, Evie Palmer. Krysty will lead the check in for that day.
<https://signup.com/go/rPtuQjq>
 - Sponsorships open - Adec secured
 - Website live and ready to register
 - Helicopter back in action
- **Special Events (Kristina Duggan):**
 - Home football events ready to go with vendors
 - Working on community booths
- **Booster Scholarship (Lisa Thomas):** Congratulations to Alexa Beaudry, Alli Stilp, Claire Rosenberger, Josie Willcuts
- **Apparel (Krysty Palmer):**
 - Goal is to get a webstore going
 - Booster swag for good standing members

Meeting Adjourned:

Next meeting: August 17, 2022

Executive Meeting

- Grant Requests
 - Cross Country [Large Grant](#)
 - Amanda motions to approve, Krysty 2nd, motion approved
- 2023 Auction deposit request \$300
 - Amanda motions to approve, Lisa 2nd, motion approved

CONFIRM LEADERS for 2022-23

- Apparel- Krysty
- Concessions- Julie
- Golf- Jen
- Auction- NEEDS a leader
- Special events- Kristina
- Scholarship- NEEDS a leader
- June 17th,4pm cultural center retirement party for Mr.Burke

On-going

- Front of Gym Painting- still in the works, we have the paint
- Chat with cabinet people at Beaudry's to rearrange concession stand cabinets and infrastructure- AMANDA
 - Rearrange some cabinets
 - Can we hang some fans?



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Snap Shot • June 2022

Beginning Cash Balance as of 8/2021 \$ **109,415.21**

	Budget	YTD	Remaining
INCOME			
Accounts Receivable	-	-	-
Apparel	\$ 350.00	\$ 2,019.75	\$ (1,669.75)
Auction	\$ 57,000.00	\$ 32,373.77	\$ 24,626.23
Community Events	\$ 1,500.00	\$ 1,066.44	\$ 433.56
Concessions	\$ 30,000.00	\$ 17,759.74	\$ 12,240.26
Donations	\$ 1,200.00	\$ 4,553.50	\$ (3,353.50)
Golf Tournament	\$ 14,500.00	\$ 19,046.86	\$ (4,546.86)
Performing Arts	\$ -	\$ 4,188.06	\$ (4,188.06)
TOTAL Income	\$ 104,550.00	\$ 81,008.12	\$ 23,541.88

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EXPENSES

Auction	\$ 17,000.00	\$ 7,328.67	\$ 9,671.33
Benevolence	\$ 3,000.00	\$ 1,000.00	\$ 2,000.00
Community Events	\$ 1,500.00	\$ -	\$ 1,500.00
Concessions	\$ 13,500.00	\$ 9,549.21	\$ 3,950.79
Golf Tournament	\$ 10,000.00	\$ 12,029.14	\$ (2,029.14)
Grants	\$ 25,000.00	\$ 12,599.00	\$ 12,401.00
Operating	\$ 4,000.00	\$ 4,027.05	\$ (27.05)
Paddle Raise 2018: Patio Improvements	\$ 1,000.00	\$ 114.88	\$ 885.12
Reserve Account	\$ 5,000.00	\$ -	\$ 5,000.00
Scholarships	\$ 9,884.00	\$ 4,500.00	\$ 5,384.00
Small Grant Fund	\$ 12,000.00	\$ 500.00	\$ 11,500.00
Special Events	\$ 2,500.00	\$ -	\$ 2,500.00
Uniform Rotation	\$ 15,000.00	\$ 2,632.65	\$ 12,367.35
Performing Arts	\$ -	\$ 4,168.68	\$ (4,168.68)
Special Board Approved Projects	\$ -	\$ -	\$ -
TOTAL Expenses	\$ 119,384.00	\$ 58,449.28	\$ 60,934.72

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BUDGET SURPLUS/(DEFICIT)	\$ (14,834.00)	\$ 22,558.84	
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ENDING ACCOUNT BALANCE	\$ 94,581.21	\$ 131,974.05	
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Other Columbia Accounts	Starting Balance	Activity	Current Balance
RESERVE ACCOUNT (formerly SCRIP)	\$ 25,002.44	\$ 1.87	\$ 25,004.31
STEM Account	\$ 2,603.26	\$ (776.70)	\$ 1,826.56
TURF Money Market	\$ 1,438.34	\$ 0.09	\$ 1,438.43

ACCOUNT DETAIL

Accounts Receivable/Accounts Payable Details

Account	Due Date	Type/Vendor	Amount
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Auction

Type	Date		Amount
Income	2021-2022	Ticket Sales, Sponsorships, Donations, Auction Sales	\$ 32,075.77
Expense	2021-2022	Advertising, Insurance, Fees, Food, Baskets/Pkgs	\$ (8,025.48)
Profit			\$ 24,050.29

Concessions at a Glance

Type	Date		Amount
Income	2021-2022	Sales	\$ 17,759.74
Expense	2021-2022	Cash Bags, Supplies, VIP	\$ (9,709.21)
Profit			\$ 8,050.53

Golf Tournament

Type	Date		Amount
Income	August 2021	Registrations, Add Ons, Ball Drop, Sponsorships, Raffles	\$ 19,046.86
Expense	August 2021	Payouts, Prizes, Food/Drinks, Course, Decorations/Supplies	\$ (12,029.14)
Profit			\$ 7,017.72

Grants at a Glance

Type	Date	Fund	Amount
Starting Balance	August 2021	Budget Allotment 2021-2022	\$ 25,000.00
Expense	1/1/2022	Freshman T-shirts	\$ (3,401.00)
	5/18/2022	NHS Theater - International Festival	\$ (1,698.00)
	4/4/2022	Track Restriping Project	\$ (7,500.00)
Remaining Budget			\$ 12,401.00

Patio Improvements

Type	Date		Amount
Project Funds		Remaining Budget Allotment	\$ 1,000.00
Expense	6/16/2022	Flowers/potting soil for patio pots	\$ (114.88)
Remaining Budget			\$ 885.12

Small Grant at a Glance

Type	Date	Fund	Amount
Starting Balance	August 2021	Budget Allotment 2021-2022	\$ 12,000.00
Expense	1/24/2022	Boys Basketball	\$ (500.00)
Remaining Budget			\$ 11,500.00

Special Events

Type	Date	Fund	Amount
Starting Balance	August 2021	Budget Allotment 2021-2022	\$ 15,000.00
Expense			
Remaining Budget			\$ 15,000.00

STEM

Type	Date	Fund	Amount
Starting Balance	August 2021	Beginning Balance	\$ 2,603.26
Expense	8/16/2021	First Tech Challenge & AndyMark	\$ (776.70)
Account Balance			\$ 1,826.56

