



NEWBERG BOOSTERS

newbergboosters.com
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Wednesday, October, 2022• General Meeting Minutes

6:30 pm at Newberg HS West Commons

Call to Order @ 6:39

In Attendance: Kay Sunnes, Mark Brown, Bridgit Nipp, Amanda Bowlby

Roberta Dodd, Jennifer Wenks Krysty Palmer, Kristina Duggan, [Julie Terry](#)

Absent: Kristen Davidson, Lisa Thomas

New Business:

- **Approve Previous Months Minutes Review** [LINK](#)
 - **Kay Sunnes** motioned to approve the September minutes, **Amanda Bowlby** , motion approved
- **Volunteer Shoutouts**
 - Megan helped out at the Mabel Rush Auction team. They were thankful and it went well
 - Concessions and Tailgate season - 3 down one to go! Kudos to EVERYONE who is working so hard on being there and open. Concessions rock stars: Stephanie Johnson, Julie Terry, Jalene Hardemen (stepping in for halftime rescue mission), Sheri Spry, Raquel Peregrino de Brito, Roberta Dodd, Jennifer Wenks, Jennifer Turpen, Lisa Flores, Katy Crisp, Cindy Palmer, Tom Shifley, Troy Fisher, Addie Bortnem, Kristee Hampton, Kobi Cooke, Jen Yahn
- **Senior Nights**
 - Boys Soccer was Monday Night (Oct. 17) - it was awesome! Thank you Julie and Bridget for manning concessions so it could be open for the event! Krysty and Kristina for setting up the Apparel Booth and celebration popcorn for our seniors!
 - Cross Country (10/18) - Thank you Kristina for the celebration popcorn! Hung the sign and spoke with the coach.
 - Volleyball tonight (Wednesday, Oct. 19) TONIGHT! Thank you Julie for running concession, Krysty and Kristina for setting up apparel booth and providing treat for our seniors. Kristen is there attending cheering on her daughter.
 - Girls Soccer (Monday, Oct. 24)
 - Water Polo (Wednesday, Oct. 26)
 - Football & Cheer (Friday, Oct. 28)
 - REMINDER: it is important that we all attend as many as we can to show support for the teams. Even if you can not stay the entire time, attendance is requested as much as you can as it aligns with our mission to support and promote. Wear your Boosters gear if possible.
 - Any comments/suggestions for future Senior nights? May be a take away for next meeting. [Kristina Duggan](#) will give us updates next year.
- **New Grant Requests**

- Grants have come through and they can be reviewed at this [LINK](#). This is what we have funded in previous years [Link](#).
- Run through each request for any general membership questions/commentary(will be voted on in the executive session)
- Any coaches to present? Not tonight...
- **NHS Update (Mark Brown)**
 - Had to cancel games and practices legally due to air quality today (10/19)
 - Bring back athlete of the month? Boosters would like to read about the kids. Mark Brown will let us know more about each kid who is chosen as athlete of the month
 - Anyone going to playoffs? Hosting home VB next wednesday potentially hosting a Football playoff. 6A has new system 2 brackets state champs teams 1-16 and 17-32 Columbia Cup
 - Powered by Booster update- Funded Rugby crash pad and Girls lacrosse penneys, tennis balls may also fall into this bracket.
 - Uniform budget - what is anticipated if known There had been a 3 year cycle historically. Boys varsity soccer, wrestling, Football helmets(10)
 - What do you expect to spend the PBB funds on based on the requests that have come in so far? \$6-8K is projected.
- **Post Game Party at Social Goods after the game on 10/28** - meeting with Robin tomorrow does anyone want to be involved in the event?

Old(ish) Business

- **Volunteer needs-** Concessions Co-chair, Communications Chair, Auction Chair WE NEED THEM ALL FOLKS!
- Liaison coordinator - looking for someone to work with the coaches and liaisons. Explain the role, work with fundraiser leaders to coordinate involvement, concessions, answer general booster questions and encourage involvement.
- Looking for someone to take on the patio repairs
- Would like a mural on our roll up doors outside of concessions - anyone want to take on commissioning?

Officer & Sub-Committee Reports:

- **Treasurer Report (Bridget Nipp):** September Snapshot in print at meeting [LINK](#)
 - Concession Volunteer Incentive Program update \$189 so far - Boys LAX \$51, Softball \$33, Boys soccer \$16.50 leaderboard!
 - How would we like account detail? Looks good
 - Sand should be here by end of october to fill turf and long jump pit and that will wipe the rest of that turf account
- **Concessions (Julie Terry):**
 - Updates - one trip to home depot remaining and then hang TV. Need to get pricing in template for display. - Anyone want to take that on?
 - Really busy! We need more help. Student Athletes can do it with a parent.
 - Teams can take weeks or nights!
 - Fans are great and we are thankful for the Freezer.
- **Performing Arts (Kay Sunnes):**
 - **Save 20% and PABC Gets 15%! Minted Holiday Card & Gift Fundraiser**

We are partnering with [Minted.com](https://www.minted.com) to raise funds for the Performing Arts Booster Club this fall. You can receive 20% off all holiday card and gift orders from October to December when you use the promo code "FUNDRAISENEWBERG". At the end of the fundraiser, Minted will send PABC a check for 15% of the total orders using that code.

- Gala 12/15
- Musical opens on Nov. 10th
- Nov. 2 Chipotle
- January 5 at Newberg La Sierra
- **STEM (Patrick Verdun):** (none)
- **Auction Chair (OPEN):** First meeting was 10/5, next one if you are interested in committee position 10/26 at First Federal meeting room.
- **Golf Tournament:**paid
- **Special Events (Kristina Duggan):**
 - Hutch and Luckys, Boba tea, and
 - Fall Fundraiser Dance Team pizza, swim team pizza, robotics did italian sodas
 - We will do it again in Winter for b-ball and more
- **Booster Scholarship (Michelle, Lori, Bridget):**
 - Just need to know what to do
- **Apparel (Krysty Palmer):**
 - Full line up! Hoodies, sweat, Hats
 - Theme night shirts available at Tiger Den or apparel booth
 - Which games would we like to have booth. Double headers are the usual games. Dec 9th and all of January and February will be double header games
 - Earl Gillis wrestling, water polo, and swim will all be times
 - Will reach out to ASB teacher to coordinate themes
 - B-Ball senior night is Feb 24th
 - Connecting with Tiger Manufacturing or engraved pieces
 - Pure Vida bracelets \$7-\$10/ bracelet. Minimum order of \$50
 - Kaylee is still interested in on site shirt press and webstore
 - Christmas Orders? Give back to Resource room
 - Senior nights have been great
 - We will do throw away shirts again
 - Winter Sports showcase? No because of timing
 - Could we have a pre season shop or special event?
- **MARKETING:**

Upcoming Events

- Concessions continued- [LINK](#) for sign up
- Ladies night tomorrow - trivia!
- Performing Arts Boosters Meeting 7:00 pm | November 17, 2022 | Orchestra Room at Newberg High School
- Post Game Party at Social Goods after the game on 10/28

Meeting Adjourned @ 8:28

Next meeting: Nov. 16, 2022 at 6:30 pm in the West Commons

[Schedule/Events Calendar](#)

[Athletic Calendar](#)

Stay up to date with Newberg Boosters at NewbergBoosters.com or follow us on Facebook or Instagram



Wednesday, October 19, 2022 Executive Committee Meeting

Budget(\$30k) verses the requests(\$21k) - while we are not required to extend \$10k each session that was the concept when setting the budget. Just something to consider.

EC: Starting at 8:35

Present: Jan Yahn, Julie Terry, Bridgit Nipp, Megan Fisher, Amanda Bowlby, Krysty Palmer, Kristina Duggan, Kay Sunnes, Mark Brown(not a voting member)

Grant review process:

8pm - 8:30 Review each grant, collect questions and provide answers known

8:30-8:40 break out to allow everyone to individually financially review or just step out

8:40 - come back to the table with numbers for voting

Grant review:

- Softball - \$2450

- Amount approved Deferred to December

- Motion - Julie Second Bridgit .

- **Vote count 8-8**
 - **Any feedback/follow up actions: 16 helmets and 16 backpacks. Jen Yahn is trying to get a deal with Eastman for them.**
-
- **Boys Tennis \$2495**
 - **Motion -Kay moved to reduce minus cost of balls \$2207**
Second- Jen seconded
 - **Vote Count- 7-8**
 - **Motion- Bridgit moved to approve \$2207**
 - **Seconded- Jen**
 - **Vote count-7-8**
 - **Any feedback/follow up actions: tennis balls and ball returning ball machine. Would be shared by both the boys and girls team**
-
- **Boys Water Polo - \$2264.32**
 - **Amount approved 2264.32**
 - **Motion -Kay Second Julie**
 - **Vote count 7-8**
 - **Any feedback/follow up actions: 19 students to Modesto CA for tournament covers 2 rental vans and 40% of hotel**
-
- **Banners - \$1580**
 - **Amount approved \$1580**
 - **Motion - Amanda Second Kay**
 - **Vote count 8-8**
 - **Amanda Moved to use the remainder of the Accounts Payable money for this funding Kay Seconded**
 - **Any feedback/follow up actions: Senior banners from school**
-
- **Boys Basketball - \$3603.46 - possible revision to \$4500 based on coach email**
 - **Amount approved \$2250.00**
 - **Motion -Krysty Second-Kay**
 - **Vote count 7-8**
 - **Any feedback/follow up actions: AirBnB for basketball tournament in Bend 3 nights and 12 players. Varsity only.**
-
- **Wrestling - \$2584.85**

- Amount approved \$2584.85
- Motion - Bridgit Second- Julie
- Vote count- 7-8
- Any feedback/follow up actions: AirBnB in Redmond for 30 in Jan.

- Pin Pals \$1226.24
 - Amount approved \$1226.24
 - Motion -Bridgit Second- Krysty
 - Vote count 7-8
 - Any feedback/follow up actions: Support students for wrestling AirBnB, tournament volunteers, Club with wrestling 10-15 will go on trip

- OHSET \$2100
 - Amount approved- \$1400
 - Motion -Kristina Second- Kay
 - Vote count 7-8
 - Any feedback/follow up actions: horse stalls for 7 members at 3 meets. Boosters would request that we see them come to volunteer in boosters concessions and auctions

- Boys Golf \$2830
 - Amount approved \$2830
 - Motion - Bridgit Second- Julie
 - Vote count 7-8
 - Any feedback/follow up actions: 24 kids 24 polos and sweaters, golf \$670 is for hats

\$14,063 funded this evening

***Our next voting session for this type of grant will be help in December**

Meeting Adjourned at 9:51pm



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Snap Shot • October 17, 2022

Beginning Cash Balance as of 8/2022 \$ 131,326.05

| | Budget | YTD | Remaining |
|---------------------|---------------------|---------------------|---------------------|
| INCOME | | | |
| Accounts Receivable | \$ 773.73 | \$ 773.73 | - |
| Apparel | \$ 6,000.00 | \$ 3,080.56 | \$ 2,919.44 |
| Auction | \$ 30,000.00 | \$ - | \$ 30,000.00 |
| Special Events | \$ 1,500.00 | \$ 404.00 | \$ 1,096.00 |
| Concessions | \$ 30,000.00 | \$ 12,545.65 | \$ 17,454.35 |
| Donations | \$ 1,200.00 | \$ 440.14 | \$ 759.86 |
| Golf Tournament | \$ 15,000.00 | \$ 16,186.05 | \$ (1,186.05) |
| TOTAL Income | \$ 84,473.73 | \$ 33,430.13 | \$ 51,043.60 |

| | | | |
|---------------------|---------------------|---------------------|---------------------|
| TOTAL INCOME | \$ 84,473.73 | \$ 33,430.13 | \$ 51,043.60 |
|---------------------|---------------------|---------------------|---------------------|

| | | | |
|--------------------------|----------------------|---------------------|---------------------|
| EXPENSES | | | |
| Accounts Payable | \$ 13,222.45 | \$ 11,904.18 | \$ 1,318.27 |
| Apparel | \$ 4,800.00 | \$ 1,747.50 | \$ 3,052.50 |
| Auction | \$ 10,000.00 | \$ 1,905.55 | \$ 8,094.45 |
| Benevolence | \$ 3,000.00 | \$ 450.00 | \$ 2,550.00 |
| Concessions | \$ 15,000.00 | \$ 8,681.38 | \$ 6,318.62 |
| Courtyard Improvements | \$ 4,500.00 | \$ - | \$ 4,500.00 |
| Golf Tournament | \$ 12,000.00 | \$ 10,780.38 | \$ 1,219.62 |
| Grants | \$ 30,000.00 | \$ 1,000.00 | \$ 29,000.00 |
| Marketing | \$ 1,350.00 | \$ 675.33 | \$ 674.67 |
| Operating | \$ 4,500.00 | \$ 274.00 | \$ 4,226.00 |
| Powered by Boosters Fund | \$ 12,000.00 | \$ 12,000.00 | \$ - |
| Scholarships | \$ 6,000.00 | \$ - | \$ 6,000.00 |
| Special Events | \$ 2,500.00 | \$ - | \$ 2,500.00 |
| Uniform Rotation | \$ 15,000.00 | \$ - | \$ 15,000.00 |
| TOTAL Expenses | \$ 133,872.45 | \$ 49,418.32 | \$ 84,454.13 |

| | | | |
|-----------------------|----------------------|---------------------|---------------------|
| TOTAL EXPENSES | \$ 133,872.45 | \$ 49,418.32 | \$ 84,454.13 |
|-----------------------|----------------------|---------------------|---------------------|

| | | | |
|---------------------------------|-----------------------|-----------------------|--|
| BUDGET SURPLUS/(DEFICIT) | \$ (49,398.72) | \$ (15,988.19) | |
|---------------------------------|-----------------------|-----------------------|--|

| | | | |
|-------------------------------|---------------------|----------------------|--|
| ENDING ACCOUNT BALANCE | \$ 81,927.33 | \$ 115,337.86 | |
|-------------------------------|---------------------|----------------------|--|

| Other Columbia Accounts | Starting Balance | Activity | Current Balance |
|----------------------------------|------------------|----------|-----------------|
| RESERVE ACCOUNT (formerly SCRIP) | \$ 25,004.73 | \$ - | \$ 25,005.15 |
| STEM Account | \$ 1,826.56 | \$ - | \$ 1,826.56 |
| TURF Money Market | \$ 1,438.45 | \$ - | \$ 1,438.47 |

ACCOUNT DETAIL

Accounts Receivable/Accounts Payable Details

| Account | Due Date | Type/Vendor | Amount |
|----------------|-----------|-----------------------|----------------------|
| Grant | 8/15/2022 | Football Helmets | \$ (12,222.45) |
| Grant | 9/23/2022 | Football Helmets (PD) | \$ 11,404.18 |
| Grant | | Swimming | \$ (500.00) |
| Balance | | | \$ (1,318.27) |

Apparel

| Type | Date | | Amount |
|---------------|---------|--|--------------------|
| Income | 2022-23 | Preview Day (\$465.33), CVB (\$90), 9/9 (\$533.74), 9/16 (\$1102.78), 10/13 (\$888.71) | \$ 3,080.56 |
| Expense | 2022-23 | Preview Day (\$450), CVB (\$67.50), 9/9 (\$405), 9/16 (\$825) | \$ (1,747.50) |
| Profit | | | \$ 1,333.06 |

Auction

| Type | Date | | Amount |
|---------------|---------|---|----------------------|
| Income | 2022-23 | Ticket Sales, Sponsorships, Donations, Auction Sales | \$ - |
| Expense | 2022-23 | 50% space deposit (\$1787.50), last yr expense (\$118.05) | \$ (1,905.55) |
| Profit | | | \$ (1,905.55) |

Concessions at a Glance

| Type | Date | | Amount |
|---------------|---------|--|--------------------|
| Income | 2022-23 | Sales | \$ 10,356.02 |
| Income | 2022-23 | Sales (Lower Concessions) | \$ 2,189.63 |
| Expense | 2022-23 | Non-perishable expenses | \$ (224.64) |
| Expense | 2022-23 | Cash Bags (\$1,100), Supplies, VIP (\$0) | \$ (8,456.74) |
| Profit | | | \$ 3,864.27 |

Donations at a Glance

| Type | Date | | Amount |
|---------------|---------|--------------|------------------|
| Income | 2022-23 | Matches | \$ 140.00 |
| Income | 2022-23 | Kroger | \$ 144.91 |
| Income | 2022-23 | CVB Donation | \$ 119.76 |
| Income | 2022-23 | AmazonSmile | \$ 35.47 |
| Profit | | | \$ 440.14 |

Golf Tournament

| Type | Date | | Amount |
|---------------|---------|--|--------------------|
| Income | 2022-23 | Registrations, Add Ons, Ball Drop, Sponsorships, Raffles | \$ 8,826.39 |
| Income | 2022-23 | Sponsorships | \$ 2,750.00 |
| Income | 2022-23 | Day of Sales | \$ 4,609.66 |
| Expense | 2022-23 | Chehalem Glenn | \$ (5,900.00) |
| Expense | 2022-23 | Payouts, Prizes, Food/Drinks, Course, Decorations/Supplies | \$ (4,880.38) |
| Profit | | | \$ 5,405.67 |

Special Events

| Type | Date | | Amount |
|---------------|-----------|---------------|------------------|
| Income | 9/5/2022 | CVB Dunk Tank | \$ 304.00 |
| Income | 10/1/2022 | Wilson Ortho | \$ 100.00 |
| Expense | | | |
| Profit | | | \$ 404.00 |

Grants at a Glance

| Type | Date | Fund | Amount |
|-------------------------|-----------|---|---------------------|
| Starting Balance | 8/1/2022 | Budget Allotment 2021-2022 | \$ 30,000.00 |
| Expense | 9/23/2022 | Golf Tournament Bonus Grant: Boy's Basketball | \$ (1,000.00) |
| Remaining Budget | | | \$ 29,000.00 |

Powered by Boosters Fund

| Type | Date | Fund | Amount |
|-------------------------|----------|----------------------------|---------------------|
| Starting Balance | 8/1/2022 | Budget Allotment 2021-2022 | \$ 12,000.00 |
| Expense | | | |
| Remaining Budget | | | \$ 12,000.00 |

STEM

| Type | Date | Fund | Amount |
|------------------------|----------|-------------------|--------------------|
| Starting Balance | 8/1/2022 | Beginning Balance | \$ 1,826.56 |
| Expense | | | |
| Account Balance | | | \$ 1,826.56 |