



NEWBERG BOOSTERS

newbergboosters.com
newberghighboosterclub@gmail.com

Wednesday, November, 16 2022 • General Meeting Minutes

6:30 pm at Newberg HS West Commons

Call to Order @ 6:34

In Attendance: Jen Yahn, Mark Brown, Krysty Palmer, Julie Terry, Kay Sunnes, Lisa Thomas, Roberta Dodd

Absent: Kristina Davidson, Amanda Bowlby

New Business:

- **Approve Previous Months Minutes Review** [LINK](#)
 - **Krysty** motioned to approve the October minutes, **Bridgit**, motion approved
- **Volunteer Shoutouts**
 - Concessions and Tailgate season - Last football game of the year 11/4 was very fun! Thank you to all the volunteers! Bridget and Matt and Cindy Palmer. Thank you Julie and her daughter Brenna for making this season a HUGE success.
 - Thank you Krysty and Kristina for making Senior nights so special, great feedback and this effort is so appreciated. Thank you!
- **Senior Nights**
 - Speaking of, do we have the dates for Winter season?
 - Bring in Special events here with any tailgate dates while we have our calendars out
 - Swimming 1/31
 - Wrestling 2/2
 - Basketball 2/24
- **New Grant Requests**
 - Grants have come through and they can be reviewed at this [LINK](#). This is what we have funded in previous years [Link](#).
 - Cheer and Ski team are new grant requests that came in this month
 - Mark will send a reminder to coaches this month to remind them
 - We will review/vote on these at our December meeting
 - Any coaches to present??
- **Rotary Presentation update** - so grateful for the opportunity, went really well and looking forward to the future partnership opportunities.
- **NHS Update (Mark Brown)**
 - Paddle Raise idea you mentioned - back stops can you tell us more?
 - Baseball & Softball Backstops \$30,000-\$40,000
 - Weight Room Upgrades- inlaid lifting platforms, 1-2 large garage doors already have a \$50,000 donation
 - Stadium Sound System- upgrade would impact everyone, approx \$10,000-\$15,000 dextronix could make something that includes speakers into the sound system for around \$30,000-35,000

- Student(s) of the month & Other Recognition
 - September: Grant Waldal (WP), Caden Smith (XC), Kara Richman (VB)
 - October: Reese Gutierrez (WP), Kensi Erion (BV)
 - Keith Marshall: XC Coach of the Year
 - Anthony Geisch: Pacific Conference XC Champion & 9th in State
 - Boys Cross Country: 9th Place in State
 - Boys Water Polo: 2nd Place in State
 - Girls Water Polo: 5th Place in State

Old(ish) Business

- **Volunteer needs-** Concessions Co-chair, Communications Chair, Auction Chair WE NEED THEM ALL FOLKS!
- Liaison coordinator - Lisa Thomas is going to be the new Liaison Coordinator. Yeah! Jen has to get with Lisa to go over the vision but she is going to be a great asset to the Boosters and Coaches alike.

Officer & Sub-Committee Reports:

- **Treasurer Report (Bridget Nipp):** October Snapshot in print at meeting [LINK](#)
 - Concession Volunteer Incentive Program update \$279 so far - Boys LAX \$70, Softball \$33, Football \$20 leaderboard!
 - Matching grant donations are coming in

Concessions (Julie Terry):

- Updates - Just have to hang the TV - Kristina, maybe I should get that from you sometime, [Mark Brown](#) will have facilities hang the TV for us.
- Mark will print some cards to give to visiting AD's coaches to use at the concession stand
- We will have a lower cleaning work party. Lower doesn't open again until Track season
- Bridget was working to get the schedule in the sign up - completed? Krysty asked if we can add apparel to that list too.
- Teams can take weeks or nights!
- **Performing Arts (Kay Sunnes):**
 - **Save 20% and PABC Gets 15%! Minted Holiday Card & Gift Fundraiser**
We are partnering with [Minted.com](#) to raise funds for the Performing Arts Booster Club this fall. You can receive 20% off all holiday card and gift orders from October to December when you use the promo code "FUNDRAISENEWBERG". At the end of the fundraiser, Minted will send PABC a check for 15% of the total orders using that code.
 - Gala 12/15, they will use the booster Greater Giving site
 - Doughnut place can come and we will also give them use of the Keurigs or hot water dispenser from concessions
 - Senior Night- football and track numbers combined, Maybe headshots
 - Musical going well!
 - January 5 at Newberg La Sierra

- **STEM (Patrick Verdun):** (none)
- **Auction Chair (OPEN): Lots of fun things coming together. Save the date 3/18/23 live auction and online auction 3/15-3/19**
 - Open positions on committee - event contest manager - someone to set up and manage the booths for our add on's at the event. Requirement 3/18 all day and at least 2 meetings prior
 - Back to the crab boil
- **Golf Tournament: save the date 8/20/23**
- **Special Events (Kristina Duggan):**
 - Boys and girls Basketball 12/9 tailgate event would have one food truck/vendor
 - Earl Gillis wrestling 1/ 6-7 Bobablastic and Brunch truck/Neely's
 - Basketball 1/24 Charcuterie Cups
 - Swimming 1/26 Water and cookies
 - Will keep up announcements!

- **Booster Scholarship (Michelle, Lori, Bridget):**
 - Just need to know what to do

- **Apparel (Krysty Palmer):**
 - Theme nights will have a matching limited shirt on 12/9, 1 6-7, 1/24, 1/26
 - Senior nights will have matching sport themed shirts
 - Pure Vida bracelets are a possibility
 - Krysty is working on figuring out the presales
 - We would like to look into venmo business
 - Holiday Makers Market would happen before the Boosters meeting in December.
 - Wear your swag
- **Marketing**
 - Krysty will get QR codes to Mark for programming
 - We could use some new folding tables
 - It would be nice to get a couple of boosters pop up tents
 - Throw away shirts will happen again at basketball games

Upcoming Events

- Concessions continued- [LINK](#) for sign up
- Performing Arts Boosters Meeting 7:00 pm | January 9 | Orchestra Room at Newberg High School

Meeting Adjourned @ 7:43

Next meeting: Dec. 14, 2022 at 6:30 pm in the West Commons

[Schedule/Events Calendar](#)

[Athletic Calendar](#)



Stay up to date with Newberg Boosters at [NewbergBoosters.com](https://www.NewbergBoosters.com) or follow us on Facebook or Instagram



Wednesday, November 16 2023 Executive Committee Meeting

EC:

Any initial questions or requests regarding the Cheer request and the Ski Team?



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Snap Shot • November 15, 2022

Beginning Cash Balance as of 8/2022 \$ 131,326.05

	Budget	YTD	Remaining
INCOME			
Accounts Receivable	\$ 773.73	\$ 773.73	-
Apparel	\$ 6,000.00	\$ 3,875.68	\$ 2,124.32
Auction	\$ 30,000.00	\$ -	\$ 30,000.00
Special Events	\$ 1,500.00	\$ 679.42	\$ 820.58
Concessions	\$ 30,000.00	\$ 17,204.37	\$ 12,795.63
Donations	\$ 1,200.00	\$ 975.77	\$ 224.23
Golf Tournament	\$ 15,000.00	\$ 16,186.05	\$ (1,186.05)
TOTAL Income	\$ 84,473.73	\$ 39,695.02	\$ 44,778.71

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EXPENSES

Accounts Payable	\$ 13,222.45	\$ 14,404.18	\$ (1,181.73)
Apparel	\$ 4,800.00	\$ 3,436.25	\$ 1,363.75
Auction	\$ 10,000.00	\$ 1,905.55	\$ 8,094.45
Benevolence	\$ 3,000.00	\$ 450.00	\$ 2,550.00
Concessions	\$ 15,000.00	\$ 9,436.14	\$ 5,563.86
Courtyard Improvements	\$ 4,500.00	\$ -	\$ 4,500.00
Golf Tournament	\$ 12,000.00	\$ 10,780.38	\$ 1,219.62
Grants	\$ 30,000.00	\$ 1,000.00	\$ 29,000.00
Marketing	\$ 1,350.00	\$ 675.33	\$ 674.67
Operating	\$ 4,500.00	\$ 274.00	\$ 4,226.00
Powered by Boosters Fund	\$ 12,000.00	\$ 12,000.00	\$ -
Scholarships	\$ 6,000.00	\$ 1,000.00	\$ 5,000.00
Special Events	\$ 2,500.00	\$ 136.00	\$ 2,364.00
Uniform Rotation	\$ 15,000.00	\$ -	\$ 15,000.00
TOTAL Expenses	\$ 133,872.45	\$ 55,497.83	\$ 78,374.62

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BUDGET SURPLUS/(DEFICIT)	\$ (49,398.72)	\$ (15,802.81)	
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ENDING ACCOUNT BALANCE	\$ 81,927.33	\$ 115,523.24	
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Other Columbia Accounts	Starting Balance	Activity	Current Balance
RESERVE ACCOUNT (formerly SCRIP)	\$ 25,004.73	\$ 0.63	\$ 25,005.36
STEM Account	\$ 1,826.56	\$ -	\$ 1,826.56
TURF Money Market	\$ 1,438.45	\$ 0.03	\$ 1,438.48

ACCOUNT DETAIL

Accounts Receivable/Accounts Payable Details

Account	Due Date	Type/Vendor	Amount
Grant	8/15/2022	Football Helmets	\$ (12,222.45)
Grant	9/23/2022	Football Helmets (PD)	\$ 11,404.18
Grant	2021-22	Cross Country	\$ 2,500.00
Grant		Swimming	\$ (500.00)
Balance			1,181.73

Apparel

Type	Date		Amount
Income	2022-23	Preview Day (\$465.33), CVB (\$90), 9/9 (\$533.74), 9/16 (\$1102.78), 10/13 (\$888.71) 10/19 vb (\$63.11), 10/26 Sr (\$232.47), 10/28 (\$387.46), 11/4 (\$112.08)	\$ 3,875.68
Expense	2022-23	Cash bag (\$100), Preview (\$450), CVB (\$67.50), 9/9 (\$405), 9/16 (\$825), fan throw (\$160), 10/13 (\$712.50), sr nights (\$101.25), 10/26 (\$150), 10/28 (\$273.75), 11/4 (\$191.25)	\$ (3,436.25)
Profit			\$ 439.43

Auction

Type	Date		Amount
Income	2022-23	Ticket Sales, Sponsorships, Donations, Auction Sales	\$ -
Expense	2022-23	50% space deposit (\$1787.50), last yr expense (\$118.05)	\$ (1,905.55)
Profit			\$ (1,905.55)

Concessions at a Glance

Type	Date		Amount
Income	2022-23	Sales	\$ 14,410.48
Income	2022-23	Sales (Lower Concessions)	\$ 2,793.89
Expense	2022-23	Non-perishable expenses	\$ (224.64)
Expense	2022-23	Cash Bags (\$1,100), Supplies, VIP (\$0)	\$ (9,211.50)
Profit			\$ 7,768.23

Donations at a Glance

Type	Date		Amount
Income	2022-23	Matches	\$ 510.00
Income	2022-23	Kroger	\$ 310.54
Income	2022-23	CVB Donation	\$ 119.76
Income	2022-23	AmazonSmile	\$ 35.47
Profit			\$ 975.77

Golf Tournament

Type	Date		Amount
Income	2022-23	Registrations, Add Ons, Ball Drop, Sponsorships, Raffles	\$ 8,826.39
Income	2022-23	Sponsorships	\$ 2,750.00
Income	2022-23	Day of Sales	\$ 4,609.66
Expense	2022-23	Chehalem Glenn	\$ (5,900.00)
Expense	2022-23	Payouts, Prizes, Food/Drinks, Course, Decorations/Supplies	\$ (4,880.38)
Profit			\$ 5,405.67

Special Events

Type	Date		Amount
Income	9/5/2022	CVB Dunk Tank	\$ 304.00
Income	10/1/2022	Wilson Ortho	\$ 100.00
Income	10/28/2022	Happy Hour	\$ 77.22
Income	2022-23	Tailgate proceeds (Kona Ice)	\$ 198.20
Expense	2022-23	Fall senior nights	\$ (136.00)
Profit			\$ 543.42

Grants at a Glance

Type	Date	Fund	Amount
Starting Balance	8/1/2022	Budget Allotment 2022-2023	\$ 30,000.00
Expense	9/23/2022	Golf Tournament Bonus Grant: Boy's Basketball	\$ (1,000.00)
Remaining Budget			\$ 29,000.00

Scholarships

Type	Date	Fund	Amount
Starting Balance	8/1/2022	Beginning Balance	\$ 6,000.00
Expense	2022 Winner	Josie Willcut	\$ (1,000.00)
Remaining Budget			\$ 5,000.00