



# NEWBERG BOOSTERS

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Wednesday, January 19, 2022 • General Meeting Minutes

**6:30 PM VIA ZOOM Join Zoom Meeting**

<https://us02web.zoom.us/j/83293495018?pwd=aXYwM0FVbWpGMlIQMmNiNER6SC9EUT09>

**Meeting ID: 832 9349 5018 Passcode: 930063**

**Call to Order @**

**In Attendance: Lisa Thomas, Amanda Bowlby, Jen Yahn, Tim Burke, Krysty Palmer, Chris Bolek, Jessica Rincon, Heather Little, Sarah Moore, Kay Sunnes, Julie Terry, Kristina Duggan, Chris Thompson**

**Absent: STEM**

## **New Business, Upcoming Events & Grant Request Overview:**

- December Minutes Review [LINK](#)
  - Approved small grant for Boys Golf
  - Boys Golf request for uniforms was shared- Boosters will help with this purchase through the Uniform budget we allocated to Athletic Department
- Grant Requests
  - Small Grants approved so far...
    - Boys Basketball
    - Boys Golf
  - Baseball Small Grant [LINK](#)
    - Possible adding a third team back in to the program
    - Krysty motioned to approve, Kay 2nd, motion approved
  - Swimming Small Grant [LINK](#)
    - Krysty motioned to approve, Kay 2nd, motion approved
- Concessions are paused
  - Re-evaluate at the end of January
  - Several home basketball and wrestling events in February
    - District Wrestling February 18-19
      - If only a one day even it would be Saturday, from 9am-9pm with weigh-ins at 7am
      - They will be HUNGRY
- Spectators are at limited numbers right now

## Old Business

- Plaza brick needs maintenance
  - Lose brick that needs some repairs
  - Tim will send a picture

## Upcoming Events

- Wilson Ortho Event night?
  - Paused for now
- Food carts instead of concessions for District Wrestling February 18-19
  - Grad night?

## Officer & Sub-Committee Reports:

- **Treasurer Report (Amanda Bowlby):** Snapshot [Link](#)
- **Concessions (Julie Terry/Chris Bolek):** Paused for now, keep them posted on reopening plans
  - Lower concessions at baseball- at baseball games. In recent years baseball did their own thing and ran it. Would they like Boosters support?
  - Softball concessions- ditto above
- **Performing Arts (Kay Sunnes):** Auction raised \$4216.35, state competition time, looking at setting up a benevolence fund, Odd Moe's night January 25
- **STEM (Dan Sperling/Patrick Verdun):** No report
- **Auction Chair (Jen Yahn):** Working on some adjustments
- **Special Events (Kristina Duggan):** "So special, that we are paused"
- **Booster Scholarship (Lisa Thomas):** Upcoming committee meeting in January, members from last year have agreed to continue on, except for one that has a senior
  - Note: Lisa will need a replacement for this next school year- she will have a senior.
- **Apparel (Krysty Palmer):** Returning some gear that is leftover, with limited spectators the sales have not happened right now

**Meeting Adjourned: 7:35pm**

**Next meeting: February 16, 2022**

## Executive Meeting

- Chat with cabinet people at Beaudry's to rearrange concession stand cabinets and infrastructure- AMANDA
  - Rearrange some cabinets
  - Can we hang some fans?
- Track striping \$7500
  - Jen motioned to approve, Lisa 2nd, motion passed

- Jessica Rincon submitted her resignation for her role a vice-president
- We will need a President at the end of the year as well

Meeting adjourned at 7:52

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#### On-Going Topics

- Debit cards for Concession chairs
- Cash sales in concessions- would be nice to track for reporting purposes
- Update concessions board- digital menu and other signage
  - Other Booster “upgrades”
- Front of Gym Painting- still in the works, we have the paint
- Cross Country Track
  - \$12-\$15k - will keep working on figures and donations
  - Checking with CPRD since they are working on a similar project



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## Snap Shot • January 2022

Beginning Cash Balance as of 8/2021 \$ 109,415.21

	Budget	YTD	Remaining
<b>INCOME</b>			
Accounts Receivable	-	-	-
Apparel	\$ 350.00	\$ 2,019.75	\$ (1,669.75)
Auction	\$ 57,000.00	\$ 4,216.35	\$ 52,783.65
Community Events	\$ 1,500.00	\$ 1,066.44	\$ 433.56
Concessions	\$ 30,000.00	\$ 14,370.75	\$ 15,629.25
Donations	\$ 1,200.00	\$ 860.63	\$ 339.37
Golf Tournament	\$ 14,500.00	\$ 19,046.86	\$ (4,546.86)
<b>TOTAL Income</b>	<b>\$ 104,550.00</b>	<b>\$ 41,580.78</b>	<b>\$ 62,969.22</b>

**TOTAL INCOME \$ 104,550.00 \$ 41,580.78 \$ 62,969.22**

### EXPENSES

Auction	\$ 17,000.00		\$ 17,000.00
Benevolence	\$ 3,000.00		\$ 3,000.00
Community Events	\$ 1,500.00		\$ 1,500.00
Concessions	\$ 13,500.00	\$ 8,950.28	\$ 4,549.72
Golf Tournament	\$ 10,000.00	\$ 4,759.35	\$ 5,240.65
Grants	\$ 25,000.00	\$ 3,401.00	\$ 21,599.00
Operating	\$ 4,000.00	\$ 3,283.08	\$ 716.92
Paddle Raise 2018: Patio Improvements	\$ 1,000.00		\$ 1,000.00
Reserve Account	\$ 5,000.00		\$ 5,000.00
Scholarships	\$ 9,884.00	\$ 4,000.00	\$ 5,884.00
Small Grant Fund	\$ 12,000.00		\$ 12,000.00
Special Events	\$ 2,500.00		\$ 2,500.00
Uniform Rotation	\$ 15,000.00		\$ 15,000.00
<b>TOTAL Expenses</b>	<b>\$ 119,384.00</b>	<b>\$ 24,393.71</b>	<b>\$ 94,990.29</b>

**TOTAL EXPENSES \$ 119,384.00 \$ 24,393.71 \$ 94,990.29**

**BUDGET SURPLUS/(DEFICIT) \$ (14,834.00)**

**\$ 17,187.07**

**ENDING ACCOUNT BALANCE \$ 94,581.21**

**\$ 126,602.28**

Other Columbia Accounts	Starting Balance	Activity	Current Balance
RESERVE ACCOUNT (formerly SCRIP)	\$ 25,002.44	\$ 0.84	\$ 25,003.28
STEM Account	\$ 2,603.26	\$ (776.70)	\$ 1,826.56
TURF Money Market	\$ 1,438.34	\$ 0.04	\$ 1,438.38

### ACCOUNT DETAIL

#### Accounts Receivable/Accounts Payable Details

Account	Due Date	Type/Vendor	Amount
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#### Auction

Type	Date		Amount
Income	2021-2022	Ticket Sales, Sponsorships, Donations, Auction Sales	\$ 4,168.68
Expense	2021-2022	Advertising, Insurance, Fees, Food, Baskets/Pkgs	
<b>Profit</b>			<b>\$ -</b>

<b>Concessions at a Glance</b>			
Type	Date		Amount
Income	2021-2022	Sales	\$ 15,629.25
Expense	2021-2022	Cash Bags, Supplies, VIP	\$ (8,950.28)
<b>Profit</b>			\$ 6,678.97

<b>Golf Tournament</b>			
Type	Date		Amount
Income	August 2021	Registrations, Add Ons, Ball Drop, Sponsorships, Raffles	\$ 19,046.86
Expense	August 2021	Payouts, Prizes, Food/Drinks, Course, Decorations/Supplies	\$ (4,759.35)
<b>Profit</b>			\$ 14,287.51

<b>Grants at a Glance</b>			
Type	Date	Fund	Amount
Starting Balance	August 2021	Budget Allotment 2021-2022	\$ 25,000.00
Expense			\$ (3,401.00)
<b>Remaining Budget</b>			\$ 21,599.00

<b>Patio Improvements</b>			
Type	Date		Amount
Project Funds		Remaining Budget Allotment	\$ 1,000.00
Expense			
<b>Remaining Budget</b>			\$ 1,000.00

<b>Small Grant at a Glance</b>			
Type	Date	Fund	Amount
Starting Balance	August 2021	Budget Allotment 2021-2022	\$ 12,000.00
Expense			\$ (500.00)
<b>Remaining Budget</b>			\$ 11,500.00

<b>Special Events</b>			
Type	Date	Fund	Amount
Starting Balance	August 2021	Budget Allotment 2021-2022	\$ 15,000.00
Expense			
<b>Remaining Budget</b>			\$ 15,000.00

<b>STEM</b>			
Type	Date	Fund	Amount
Starting Balance	August 2021	Beginning Balance	\$ 2,603.26
Expense	8/16/2021	First Tech Challenge & AndyMark	\$ (776.70)
<b>Account Balance</b>			\$ 1,826.56