



NEWBERG BOOSTERS

newbergboosters.com
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Wednesday, April 19, 2023 • General Meeting Minutes

6:30 pm at Newberg HS West Commons

Call to Order @ 6:50 - had to relocate due to no access to entry

In Attendance: Hannah, Kay, Jen, Kristina

Absent: Amanda, Bridget, Megan, Krysty, Kristen, Lisa, Julie, Mark

New Business:

- **Approve Previous Months Minutes Review [LINK](#)**
 - motioned to approve-Hannah
 - seconded- Kay
- **Volunteer Shoutouts**
 - Concessions has been quiet and will have a few openings for teams to get their last submissions in for the bonus grant pulled at next meeting(May).
 - Thank you Tabitha Greller, Kristi Isaksen, Hannah, Rebecca, Lisa Thomas, Kristee Hampton, Kay Sunnes for working in concessions!
 - Thank you teams and coaches for volunteering at the auction - baseball, cheer, golf, water polo, cross country, swim, tennis, basketball, track, softball,
- **OPEN POSITIONS LOOKING FOR NOMINATIONS AT NEXT MEETING:**
 - **Open positions will be posted - I would like to get commitments from any returning folks by next meeting.**
 - President, VP, Secretary and Treasurer
 - Concessions Committee - 3-4 people - works best as a committee - Jen can stay on for consultant
 - Auction Co-Chair - Jen will stay on as consultant and volunteer
 - Golf Co-chair - Jen can lead but would love someone to come on the journey or can just stay on as consultant
 - Communications Chair - website, events, monthly goings-on
 - Apparel
 - Special Events - Kristina volunteered
 - Scholarship- Lisa will go back to chair next year as she does not have a senior but Michelle will
 - Liaison Coordinator- Lisa will continue
 - Marketing Coordinator
 - Performing Arts Liaison - Hannah Frankamp
- **Turkey Fumble** - just leaving this here until May/June to discuss

- **NHS Update (Mark Brown)**
 - not present to report
- **New Grant Requests -**
 - Track and Field, \$1550.00 for hotel fees for summit invitational in Bend
 - Trap Shooting, \$1330.00 for Athlete entry fees for State tourney \$45/athlete for 30 entries [LINK](#) to additional support letter.
 - Dance Team \$3175 - dance camp 9 students \$325 per student July 10th-13th Pacific University
 - Football Shoulder pads for 20 - \$5200
 - Feedback from the general meeting will be taken this evening, Executive session to vote will be on Apr 26, 2023

Old Business

Officer & Sub-Committee Reports:

- **Treasurer Report (Bridget Nipp):** Recent Snapshot in print at meeting [LINK](#)
 - Bank transition went smoothly. No issues on my end.
 - VIP Program Top 6: Boys lacrosse (\$95), Boys Basketball (\$90), Baseball (\$74.50), Boy's Golf (\$56), Football (\$55), Softball (\$51)
 - Bank account up almost \$39k from last month
 - \$6,050 large grants left to pay that have been approved thus far (equestrian, baseball, softball)
 - \$3,439.11 in Powered by Boosters fund paid out / Balance of \$8,560.89
- **Concessions (Julie Terry):**
 - not present to report
 - Need to review the VIP program
- **Performing Arts (Kay Sunnes):**
 - Crumbl fundraiser May 4th
 - Comp season is heating up. Choir qualified for State and won 1st in districts. Theater was recognized as an Honors Troop at the State Thespian Conference for their volunteer and philanthropy in conjunction with their on stage performances.
 - Orchestra Districts held 4/18 - don't yet know results
 - Also Newberg Student added as a state level thespian officer for next year and will be working to put the conference on for next year. Congrats!
 - 5/9 Middle school band at George Fox - this is a fundraiser for the NHS Band they will be volunteering and running concessions
 - Mary Poppins Music Theater 4/47-4/29
- **STEM (Patrick Verdun):** Hall pass until 2024ish
- **Liaison Coordinator (Lisa):**
 - Nothing to report, slow time of year

Auction Basket Thank yous - Team basket Raffle raised \$4830! Thats not including the team baskets that were in the Live Auction

Cross Country, Boys & Girls, Football - Mike Vaughn Concert sold for \$600 , Boys and Girls Soccer, Boys, Volleyball, Boys Water Polo - Beach basket sold for \$475, Cheer, Dance, Boys and Girls Basketball, Wrestling Fishing Trip sold for \$2000 , Baseball, Boys Golf - Meet and Greet sold for \$1250 , Boys and Girls Lacrosse (Boys Lax Basket sold for \$725, girls Lax \$450), Softball, Track & Field, Performing Arts - sold for \$350

Total team basket money raised \$9430 - that is awesome!

- **Auction Chair (OPEN):**
 - **Thank you to everyone who donated, participated and volunteered at the auction.**
 - **\$63638 total raised**
 - Paddle Raise - \$11,000 - goal was \$7500
- **Golf Tournament:**
 - Anyone interested in leading or co-leading? Jen is happy to but always welcome new ideas and leadership!
 - Kay and Hannah from performing arts will be running cornhole again this year!
- **Special Events (Kristina Duggan):**
 - Track - 5/3 4pm
 - Boys Lax 5/2 7:30pm
 - Girls Lax 5/12 6pm
 - Girls golf 4/10 11am
 - Boys Golf 4/11 11am
 - Baseball 5/17 5pm
 - Softball 5/10 5pm
 - Boys Tennis 5/2 4pm
 - Girls Tennis 5/4 4pm
 - Boys Rugby 4/22 9am
 - Girls Rugby 4/15 9am
- Cars and Coffee May 13th - Kaylee has been in touch with Kristina. Not large enough of an event to coordinate food trucks but encourages teams and clubs to set up booths and fundraise. Volunteer opportunity for parking cars 7:30am-9am. Would like to advertise/push their promo
- working on passport to events for next year - this is complex but will be so beneficial to the student experience
- will be holding an end of year raffle - specifics in process - stay tuned

Booster Scholarship (Michelle, Lori, Bridget):

- Due May 12th
- Next steps- Order large checks- Make-it-Market should have the file read to go, schedule a review meeting with team
- **Apparel (Krysty Palmer):** Apparel Sales [LINK](#)
 - not present to report

- **Marketing**
 - no report
- **Upcoming Events**
- Concessions continued- [LINK](#) for sign up
- Performing Arts Boosters Meeting 7:00 pm | May 9, 2023 | Orchestra Room at Newberg High School

Meeting Adjourned @ 8:40pm

Next meeting: May 17, 2023 at 6:30 pm in the West Commons

Executive session meeting moved to April 26, 6:30 pm in the Conference room in NHS



LINKS : [Schedule/Events Calendar](#) [Athletic Calendar](#)
Stay up to date with Newberg Boosters at NewbergBoosters.com or follow us on Facebook or Instagram

Wednesday, April 26, 2023• Executive Session Meeting Minutes

6:30 pm at Newberg HS West Commons

Call to Order @ 6:36

In Attendance: Mark, Megan, Jen, Bridgit, Krysty

Absent: Amanda, Kristen, Lisa, Julie, Kay, Hannah, Kristina,

Discussion about money for paddle raise: 2 of 3 quotes are in for floor and we will send our \$11,000 to the account for the Weight room project.

Discussion about grant process- Mark thought that the deadlines were helpful

**\$8600 left from Powered by Boosters
 5200 in this round of grants**

Total for all budget requests in this period is \$11,225

Track and Field- \$1550

- Amount approved:- \$1550
- Motion -Bridget_____ Second- Krysty
- Vote count:
- Any feedback/follow up actions: 10 rooms for kids

Trap Shooting Club - \$13001330

- Amount approved:

- Motion - Bridgit ———Second- Megan
- Vote count:
- Any feedback/follow up actions:
<https://drive.google.com/file/d/1g1idKex-y825bVSZdYyAe1LrEVSfFgSU/view> This would be from large grant fund

Football - \$5200

- Approved Amount- 5200
- Motion - -Krysty Second- Megan
- Vote Count:
- Any feedback/follow up actions: *This motion would be funded by Powered by Boosters

Dance Team - \$3175

- Approved Amount- 3175
- Motion - Krysty Second- Jen
- Vote Count:
- Any feedback/follow up actions: Doing a great job at pulling students who may not have another connection at school covers 9 students and 1 coach. *This motion
- would be funded by Powered by Boosters

Senior Banners- \$2500 approx.

Mark would like us to fund this round of banners as their athletics account needs to be reserved for the rest of the season. We would still like to do these. He is asking TSS and print company if they can get it done. This is the balance of our large grant money this would get us perfectly to the end of year. Boosters will continue a conversation for the next year to see if we can fund them all ourselves. This is a fun thing for us to do.

Voting link will be sent to officers! Funded amount will be updated for the May meeting

\$ 0 funded this evening waiting for vote online due to lack of quorum in person

Meeting Adjourned @ 8:26 pm

Next meeting: General Session on May 17, 2023 at 6:30 pm in the West Commons



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Snap Shot • April 17, 2023

Beginning Cash Balance as of 8/2022 \$ **131,326.05**

	Budget	YTD	Remaining
INCOME			
Accounts Receivable	\$ 773.73	\$ 773.73	-
Apparel	\$ 6,000.00	\$ 5,883.85	\$ 116.15
Auction	\$ 30,000.00	\$ 60,354.10	\$ (30,354.10)
Special Events	\$ 1,500.00	\$ 809.42	\$ 690.58
Concessions	\$ 30,000.00	\$ 39,132.27	\$ (9,132.27)
Donations	\$ 1,200.00	\$ 2,482.42	\$ (1,282.42)
Golf Tournament	\$ 15,000.00	\$ 16,186.05	\$ (1,186.05)
TOTAL Income	\$ 84,473.73	\$ 125,621.84	\$ (41,148.11)

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EXPENSES

Accounts Payable	\$ 13,222.45	\$ 16,480.82	\$ (3,258.37)
Apparel	\$ 4,800.00	\$ 4,648.75	\$ 151.25
Auction	\$ 10,000.00	\$ 11,558.31	\$ (1,558.31)
Benevolence	\$ 3,000.00	\$ 450.00	\$ 2,550.00
Concessions	\$ 15,000.00	\$ 20,171.33	\$ (5,171.33)
Courtyard Improvements	\$ 4,500.00	\$ -	\$ 4,500.00
Golf Tournament	\$ 12,000.00	\$ 11,284.88	\$ 715.12
Grants	\$ 30,000.00	\$ 18,778.40	\$ 11,221.60
Marketing	\$ 1,350.00	\$ 890.25	\$ 459.75
Operating	\$ 4,500.00	\$ 1,941.00	\$ 2,559.00
Powered by Boosters Fund	\$ 12,000.00	\$ 12,000.00	\$ -
Scholarships	\$ 6,000.00	\$ 5,000.00	\$ 1,000.00
Special Events	\$ 2,500.00	\$ 295.92	\$ 2,204.08
Uniform Rotation	\$ 15,000.00	\$ 1,215.00	\$ 13,785.00
TOTAL Expenses	\$ 133,872.45	\$ 104,714.66	\$ 29,157.79

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BUDGET SURPLUS/(DEFICIT)	\$ (49,398.72)	\$ 20,907.18	
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ENDING ACCOUNT BALANCE	\$ 81,927.33	\$ 152,233.23	
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Other Columbia Accounts	Starting Balance	Activity	Current Balance
RESERVE ACCOUNT (formerly SCRIP)	\$ 25,004.73	\$ 1.99	\$ 25,006.72
STEM Account	\$ 1,826.56	\$ -	\$ 1,826.56
TURF Money Market	\$ 1,438.45	\$ (1,438.45)	\$ -

ACCOUNT DETAIL

Accounts Receivable/Accounts Payable Details

Account	Due Date	Type/Vendor	Amount
Grant	8/15/2022	Football Helmets	\$ (13,222.45)
Grant	9/23/2022	Football Helmets (PD)	\$ 11,404.18
Grant	2021-22	Cross Country	\$ 2,500.00
Small Grant	2021-22	Trapshooting	\$ 500.00
Small Grant	2021-22	Swimming	\$ 496.64
	2022-23	Fall Senior banners	\$ 1,580.00
Balance			3,258.37

Apparel

Type	Date	Amount
Income	2022-23	Preview Day (\$465.33), CVB (\$90), Fall (\$3,320.35), Winter (\$1,109.98), Online (\$898.19)
Expense	2022-23	Cash bag (\$100), Preview (\$450), CVB (\$67.50), Fall (\$2,658.75), Winter (\$1,372.50)
Profit		\$ 1,235.10

Auction

Type	Date	Amount
Income	2022-23	Ticket Sales, Sponsorships, Donations, Auction Sales
Expense	2022-23	CCC (\$2,575), last yr expense (\$118.05), GG, food (\$225), t-shirts (\$240)
Profit		\$ 48,795.79

Concessions at a Glance

Type	Date	Amount
Income	2022-23	Sales (Fall Concessions)
Income	2022-23	Sales (Winter Concessions - \$6,436.66 VIP Concessions Income)
Income	2022-23	Sales (Fall Concessions)
Expense	2022-23	Non-perishable expenses
Expense	2022-23	Concessions VIP Program
Expense	2022-23	Cash Bags (\$1,100), Supplies, VIP (\$0)
Profit		\$ 18,960.94

Donations at a Glance

Type	Date	Amount
Income	2022-23	Matches + Misc. + CVB (\$119.76)
Income	2022-23	Kroger (\$499.55), AmazonSmile (\$154.27)
Profit		\$ 2,482.42

Golf Tournament

Type	Date	Amount
Income	2022-23	Registrations, Add Ons, Ball Drop, Sponsorships, Raffles
Income	2022-23	Sponsorships
Income	2022-23	Day of Sales
Expense	2022-23	Chehalem Glenn
Expense	2022-23	Payouts, Prizes, Food/Drinks, Course, Decorations/Supplies, GreaterGiving fee, slushie
Profit		\$ 4,901.17

Special Events

Type	Date	Amount
Income	9/5/2022	CVB Dunk Tank
Income	10/28/2022	Happy Hour
Income	2022-23	Tailgate proceeds (Kona Ice, Boba, Wilson Ortho)
Expense	2022-23	Fall & winter senior nights
Profit		\$ 513.50

Grants at a Glance

Type	Date	Fund	Amount
Starting Balance	8/1/2022	Budget Allotment 2022-2023	\$ 30,000.00
Expense	9/23/2022	Golf Tournament Bonus Grant: Boy's Basketball	\$ (1,000.00)
Expense	12/9/2022	Grant: Boys Water Polo	\$ (2,264.32)
Expense	1/17/2023	Grant: Pin Pals lodging OR Classic	\$ (1,226.24)
Expense	1/17/2023	Grant: Wrestling lodging OR Classic	\$ (2,584.85)
Expense	2/2/2023	Grant: Boys golf Uniform & Hats	\$ (2,240.00)
Expense	2/2/2023	Grant: Boys Basketball Bend tourney expense	\$ (2,250.00)
Expense	2/2/2023	Grant: Ski Team lodging at Camp Arrah	\$ (1,200.00)
Expense	3/14/2023	Grant: Cheer Music and Choreography	\$ (2,150.00)
Expense	3/24/2023	Grant: Boys tennis ball machine	\$ (2,162.99)
Expense	3/24/2023	Grant: Boys lacrosse Bend game lodging	\$ (1,200.00)
Expense	4/17/2023	Grant: Boys soccer backpacks	\$ (500.00)
Remaining Budget			\$ 11,221.60

Scholarships

Type	Date	Fund	Amount
Starting Balance	8/1/2022	Beginning Balance	\$ 6,000.00
Expense	2022 PA Winner	Gretchen Call, Augustine Schoonveld	\$ (1,000.00)
Expense	2022 Winner	Josie Willcut, Alyssa Stilp, Alexa Beaudry, Claire Rosenberg	\$ (4,000.00)
Remaining Budget			\$ 1,000.00