



NEWBERG BOOSTERS

newbergboosters.com
newberghighboosterclub@gmail.com

Wednesday, December, 2022 • General Meeting Minutes

6:30 pm at Newberg HS West Commons

Call to Order @ 6:31

In Attendance: Mark Brown, Bridgit Nipp, Amanda Bowlby, Jen Yahn, Kay Sunnes, Kristina Duggan, Krysty Palmer, Lisa Thomas, [Julie Terry](#), Sophia Barre, Andrew Reichenbach(Baseball), Sarah Moore, Jenn Wenks

Absent:

New Business:

- **Approve Previous Months Minutes Review [LINK](#)**
 - Bridgit motioned to approve Jenn seconded
- **Volunteer Shoutouts**
 - Concessions and Tailgate season - Krysty and team for staying later on a basketball night! Tiana and Gavin Shearer for taking on two shifts for apparel.
 - Thank you NHS Baseball Coach for volunteering on Friday Night for our first basketball double header
 - Thank you NHS Boys Golf for volunteering in concessions
 - Thank you NHS Football for volunteering in concessions
 - Thank you Cameron Kelly and Emma Mattheisen from Honors Society for volunteering in concessions
- **Wrestling Tournament for Newberg Mat Club**
 - 1/7 is the Metro Classic Qualifier tournament and they would like to use concessions - VIP program? Brian will come in on Friday and Saturday and inventory Coke. We can do it just as a shell rental where they bring in their own items or We can do a 40% kick back. Amanda will check in with the Wrestling Board to see what option they will like.
- Krysty
 - Will talk about a vinyl mural on the door with Mr. Verdum
 - Mr. Brown mentioned that we could add digital plaques instead of paying for hard plaques that would be hard to replicate in colors etc. These would go up by the mural wall. This is a good idea and we will take him up on that offer
- VIP night for basketball went well - 2 days \$1081.80 to Boys Basketball

- Turkey Fumble - any interest in taking on?
- **New Grant Requests**
 - Grants have come through and they can be reviewed at this [LINK](#). This is what we have funded in previous years [Link](#).
 - Run through each request for any general membership
 - Ski Team
 - Would cover cabins only for the team at Camp Arrah Wanna funds 8 people for 8 weeks(1 night a week)
 - Students gave us a great update about how ski competitions work and what events they compete in
 - Boys Lacrosse
 - Travel
 - Cheer Team
 - The cost difference from in the past is for Game Day routines/music
 - Swim Team
 - was taken up by Mr. Brown for a Powered by Boosters
 - Baseball- Coach Reichenbach gave us a pitch regarding
 - the backstops There is no quote for the softball field
 - In netting \$3120 is a 10 year netting and \$5150 is a 20 year netting both of these numbers cover the whole the parking lot and houses
 - They are hoping to get some money to start the process and then would go to the district and do some fundraising for the netting
 - There were questions if the youth program would be helping out or not
 - questions/commentary(will be voted on in the executive session)
 - Any coaches to present?
- **NHS Update (Mark Brown)**
 - Update on PBB Fund we have spent \$2000 so far
 - December Student Athletes of the Month
 - Lydia Gray (Basketball) & Graley Sanders (Swimming)
 - Winter Sports are off and running! Go Wrestling! Go Basketball! Go Swimming!

Old Business

- **Volunteer needs-** Concessions Co-chair, Communications Chair, Auction Chair
WE NEED THEM ALL FOLKS!
 - Krysty will talk to Kaylee to see about getting a marketing class student tied in to be our communications team

Officer & Sub-Committee Reports:

- **Treasurer Report (Bridget Nipp):** Recent Snapshot in print at meeting [LINK](#)
 - Turf account closed - Funds all used and account closed
 - Using free version of Expensify for receipts (ie concessions)
 - Concession Volunteer program top 3: Boys lacrosse (\$70), Softball (\$33), Boy's golf (\$26) / football had a bunch last night, but not accounted for yet
 - Krysty requested to move the FanThrow \$160 to Marketing line
- **Concessions (Julie Terry):**
 - Julie will need someone to take over as chair soon as her last one is graduating!
- **Performing Arts (Kay Sunnes):**
 - **Save 20% and PABC Gets 15%! Minted Holiday Card & Gift Fundraiser**
We are partnering with [Minted.com](#) to raise funds for the Performing Arts Booster Club this fall. You can receive 20% off all holiday card and gift orders from October to December when you use the promo code "FUNDRAISENEWBERG". At the end of the fundraiser, Minted will send PABC a check for 15% of the total orders using that code.
 - Gala tomorrow 12/15 - online auction open until 5pm on 12/15
50/50 raffle in person
 - Cast List just came out for Murder on the Orient Express
- **STEM (Patrick Verdun):** The Maker Market was really nice. They made over \$1500
- **Auction Chair (OPEN):**
 - Chehalem Valley Wines is going to pour and do Hors d'oeuvres.
 - Tickets go live on Friday and are cheaper until Feb. 1
 - \$720 for a table
 - Kay is looking for wine
 - Krysty is getting items
 - Bring your connections for items by March 1
- **Golf Tournament:** None
- **Special Events (Kristina Duggan):**
 - Earl Gillis
- **Booster Scholarship (Michelle, Lori, Bridget):**
 - Just need to know what to do
 - scholarship tracking needs to be improved upon, kay will get PA winner names to Bridget(Megan shared winners from Facebook with Bridgit!)
- **Apparel (Krysty Palmer):**
 - Basketball game special theme shirt
 - Swim meet special theme shirt
 - There will be another Makers Market coming during conferences
- **Marketing**
 - Banner is being made for Les Schwalb
 - Can we do a refresh of the section that goes in Newberg Nation

Upcoming Events

- Concessions continued- [LINK](#) for sign up
- Performing Arts Boosters Meeting 7:00 pm | January 9, 2023 | Orchestra Room at Newberg High School

Meeting Adjourned @

Next meeting: January, 18 2023 at 6:30 pm in the West Commons

[Schedule/Events Calendar](#)

[Athletic Calendar](#)

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Wednesday, December, 2022 Executive Committee Meeting

8pm-8:30 Review each grant, collect questions and provide answers known

8:30-8:40 break out to allow everyone to individually financially review or just step out

8:40 - come back to the table with numbers for voting

Grant review:

EC: Started at 7:54

Present: Jen Yahn, Amanda Bowlby, Bridgit Nipp, Julie Terry, Krysty Palmer, [Kristina Duggan](#), Kay Sunnes, Mark Brown

Present: Grant review process: Budget(\$30k)- while we are not required to extend \$10k each session that was the concept when setting the budget. Just something to consider.

Total for all budget requests in this period is \$25,530

- Softball- \$2450

- Amount approved: \$2000

- Motion -Brigit Second- Krysty
- Vote count:8:8
- Any feedback/follow up actions: This was a deferred request for Helmets and Backpacks

- **Baseball- \$15,000**

- Amount approved: \$2650 for Pole to Pole #60 netting as a starter. We are hoping this will be a kickstarter for other organizations to give for a full project funding for the team.
- Motion - Krysty Second- Kristina
- Vote count: 8:8
- Any feedback/follow up actions: Backstop Fencing
- This does not include softball
- In netting \$3120 is a 10 year netting and \$5150 is a 20 year netting both of these numbers cover the whole the parking lot and houses
- They are hoping to get some money to start the process and then would go to the district and do some fundraising for the netting
- There were questions if the youth program would be helping out or not
- We will like to fund at 1/3

- **Cheer-\$4300**

- Approved Amount- \$2150
- Motion - Kay Second- Amanda
- Vote Count: 7:7(Julie had to leave)
- Any feedback/follow up actions: Choreography and Music for 2 and game days

- **Ski Team - \$2100**

- Amount approved- \$1200
- Motion - Megan Second- Amanda
- Vote count: 7:7
- Any feedback/follow up actions: Would cover cabins only for the team at Camp Arrah Wanna funds 8 people for 8 weeks(1 night a week)

- **Boys Lacrosse - \$1200**

- Amount approved- \$1200
- Motion - Bridgit Second- Megan
- Vote count:7:7
- Any feedback/follow up actions: Lodging for two nights Bend

- **Swim Team - \$480**
 - **Amount approved \$0 but fully funded through Powered by Boosters**
 - **Motion - Second-**
 - **Vote count:**
 - **Any feedback/follow up actions: Lap Counters**

\$9,250 funded this evening

We will be reassessing Club funding in the next budget cycle

*Our next voting session for this type of grant will be held in March

Discussion was had around how to expand our financing. We will hope for a great auction turn out and will have the Powered by Boosters fund in reserve as a buffer.

Meeting Adjourned at 8:51



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Snap Shot • December 9, 2022

Beginning Cash Balance as of 8/2022 \$ **131,326.05**

	Budget	YTD	Remaining
INCOME			
Accounts Receivable	\$ 773.73	\$ 773.73	-
Apparel	\$ 6,000.00	\$ 3,875.68	\$ 2,124.32
Auction	\$ 30,000.00	\$ -	\$ 30,000.00
Special Events	\$ 1,500.00	\$ 809.42	\$ 690.58
Concessions	\$ 30,000.00	\$ 20,189.50	\$ 9,810.50
Donations	\$ 1,200.00	\$ 1,093.51	\$ 106.49
Golf Tournament	\$ 15,000.00	\$ 16,186.05	\$ (1,186.05)
TOTAL Income	\$ 84,473.73	\$ 42,927.89	\$ 41,545.84

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EXPENSES			
Accounts Payable	\$ 13,222.45	\$ 14,404.18	\$ (1,181.73)
Apparel	\$ 4,800.00	\$ 3,436.25	\$ 1,363.75
Auction	\$ 10,000.00	\$ 1,905.55	\$ 8,094.45
Benevolence	\$ 3,000.00	\$ 450.00	\$ 2,550.00
Concessions	\$ 15,000.00	\$ 11,746.97	\$ 3,253.03
Courtyard Improvements	\$ 4,500.00	\$ -	\$ 4,500.00
Golf Tournament	\$ 12,000.00	\$ 10,780.38	\$ 1,219.62
Grants	\$ 30,000.00	\$ 3,264.32	\$ 26,735.68
Marketing	\$ 1,350.00	\$ 675.33	\$ 674.67
Operating	\$ 4,500.00	\$ 872.00	\$ 3,628.00
Powered by Boosters Fund	\$ 12,000.00	\$ 12,000.00	\$ -
Scholarships	\$ 6,000.00	\$ 3,000.00	\$ 3,000.00
Special Events	\$ 2,500.00	\$ 136.00	\$ 2,364.00
Uniform Rotation	\$ 15,000.00	\$ -	\$ 15,000.00
TOTAL Expenses	\$ 133,872.45	\$ 62,670.98	\$ 71,201.47

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BUDGET SURPLUS/(DEFICIT)	\$ (49,398.72)	\$ (19,743.09)	
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ENDING ACCOUNT BALANCE	\$ 81,927.33	\$ 111,582.96	
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Other Columbia Accounts	Starting Balance	Activity	Current Balance
RESERVE ACCOUNT (formerly SCRIP)	\$ 25,004.73	\$ 0.84	\$ 25,005.57
STEM Account	\$ 1,826.56	\$ -	\$ 1,826.56
TURF Money Market	\$ 1,438.45	\$ (1,438.45)	\$ -

ACCOUNT DETAIL

Accounts Receivable/Accounts Payable Details

Account	Due Date	Type/Vendor	Amount
Grant	8/15/2022	Football Helmets	\$ (12,222.45)
Grant	9/23/2022	Football Helmets (PD)	\$ 11,404.18
Grant	2021-22	Cross Country	\$ 2,500.00
Grant		Swimming	\$ (500.00)
Balance			1,181.73

Apparel

Type	Date	Amount
Income	2022-23	Preview Day (\$465.33), CVB (\$90), 9/9 (\$533.74), 9/16 (\$1102.78), 10/13 (\$888.71) 10/19 vb (\$63.11), 10/26 Sr (\$232.47), 10/28 (\$387.46), 11/4 (\$112.08)
Expense	2022-23	Cash bag (\$100), Preview (\$450), CVB (\$67.50), 9/9 (\$405), 9/16 (\$825), fan throw (\$160), 10/13 (\$712.50), sr nights (\$101.25), 10/26 (\$150), 10/28 (\$273.75), 11/4 (\$191.25)
Profit		\$ 439.43

Auction

Type	Date	Amount
Income	2022-23	Ticket Sales, Sponsorships, Donations, Auction Sales
Expense	2022-23	50% space deposit (\$1787.50), last yr expense (\$118.05)
Profit		\$ (1,905.55)

Concessions at a Glance

Type	Date	Amount
Income	2022-23	Sales (Fall Concessions)
Income	2022-23	Sales (Winter Concessions - \$2,704.50 VIP Concessions Income)
Expense	2022-23	Non-perishable expenses
Expense	2022-23	Concessions VIP Program
Expense	2022-23	Cash Bags (\$1,100), Supplies, VIP (\$0)
Profit		\$ 8,442.53

Donations at a Glance

Type	Date	Amount
Income	2022-23	Matches + Misc. + CVB (\$119.76)
Income	2022-23	Kroger (4310.54), AmazonSmile (\$83.21)
Profit		\$ 1,093.51

Golf Tournament

Type	Date	Amount
Income	2022-23	Registrations, Add Ons, Ball Drop, Sponsorships, Raffles
Income	2022-23	Sponsorships
Income	2022-23	Day of Sales
Expense	2022-23	Chehalem Glenn
Expense	2022-23	Payouts, Prizes, Food/Drinks, Course, Decorations/Supplies
Profit		\$ 5,405.67

Special Events

Type	Date	Amount
Income	9/5/2022	CVB Dunk Tank
Income	10/28/2022	Happy Hour
Income	2022-23	Tailgate proceeds (Kona Ice, Boba, Wilson Ortho)
Expense	2022-23	Fall senior nights
Profit		\$ 673.42

Grants at a Glance

Type	Date	Fund	Amount
Starting Balance	8/1/2022	Budget Allotment 2022-2023	\$ 30,000.00
Expense	9/23/2022	Golf Tournament Bonus Grant: Boy's Basketball	\$ (1,000.00)
Expense	12/9/2022	Grant: Boys Water Polo	\$ (2,264.32)
Remaining Budget			\$ 26,735.68

Scholarships

Type	Date	Fund	Amount
Starting Balance	8/1/2022	Beginning Balance	\$ 6,000.00
Expense	2022 Winner	Josie Willcut, Alyssa Stilp, Alexa Beaudry	\$ (3,000.00)
Remaining Budget			\$ 3,000.00

Turf Account

Type	Date	Fund	Amount
Starting Balance	8/1/2022	Beginning Balance	\$ 1,438.45
Income	2022-23	Interest	\$ 0.03
Expense	11/22/2022	Track Turf Sand	\$ (1,438.48)
Remaining Budget			\$ -