



# NEWBERG BOOSTERS

*newbergboosters.com*  
*newberghighboosterclub@gmail.com*

## NHS Boosters THURS AUGUST 16 • General Meeting

**6:00 pm Main Commons at NHS**

**Call to Order @ 6:07**

**PRESENT: Hannah Frankamp, Kari Clement, Jen Yahn, Jen Wenks, Roberta Dodd, Mark Brown, Bridget Nipp, Lisa Thomas**

### **New Business:**

- **Approve Previous Months Minutes Review** [LINK](#)
  - motioned to approve- Bridget
  - seconded- Hannah
  - Motion passed unanimously
- **Volunteer Shoutouts**
  - Parade Marchers - Duggan Family and NHS Dance Team
- **Board Position Open - Secretary**
- **Committee Position Volunteers - Link created** <https://signup.com/go/JvCLjVB>
  - Concessions Committee -- Bridget Nipp, Cari Cooper, Roberta Dodd, Jen Wenks
  - Auction Co-Chair - Jen Wenks and Jen Yahn
  - Golf Chair - OPEN
  - Communications Chair - website, events, monthly goings-on OPEN
  - Apparel- Kristina
  - Special Events - Kristina
  - Scholarship- Lisa
  - Liaison Coordinator- Lisa
  - Marketing Coordinator- OPEN
  - Patio Maintenance Coordinator- Hannah and Megan
  - Sound System Fundraiser Leader- OPEN
  - Performing Arts Liaison - Hannah Frankamp
  - Turkey Fumble- OPEN

- **NHS Update (Mark Brown)**
  - August 24th we will be hosting the JV Volleyball jamboree
  - August 25th we will be hosting a four game football jamboree
    - Mac, newberg, west salem, and one more mystery guest
    - Post game party on 8/25th at social goods 8pm
  - The first football game is on September 1st
  - Up and running - juggling the heat and air quality has been challenging. The teams have all ben making it work
  - Approx 340 students out for fall sports - 25% awesome!
  - Brand new front doors on the gym - stylin'
  - Weight room, roll up doors are in and flooring installed
    - \$11,000 from Boosters supporters played a role in making thsi happen at the paddle raise
  
- **BONFIRE IS BACK!---maybe...Tentative approval Sept 26th or 27th**
  - **Matt Chadwick offered to help again - leadership team at HS is heading it up and contact is Angela Stutzman**

### Officer & Sub-Committee Reports:

- **Treasurer Report (Bridget Nipp):** Recent Snapshot in print at meeting [LINK](#)
  - Grant Schedule 10/18, 1/17, 5/15
  - Fall only 8/16 in case there is anything pressing before budget is approved
  - Starting the year with approx \$110k
- **Concessions:**
  - Need to get together to stock and plan
  - Brian was there for restock
  - Bridget will start online signup
  - First day open 8/25
  - 9/1 4pm game start JV / 7pm Varsity
  
- **Performing Arts (Hannah Frankamp):**
  - Board meeting this month to get kick off
  - Dance camp last week of august for musical
  - Casting is completed for musical
  - Running the Cornhole tourney
  
- **STEM (Patrick Verdun):** none at this time
  
- **Liaison Coordinator (Lisa):**
  - **Reaching out to parents getting some liaisons**
  - **New coaches - golf and cheer pending rugby**
- **Auction Chair:**
  - Co-chairs to meet next week to start the process
- **Golf Tournament: 8/20/23**
  - 3 Cornhole teams open
  - 5 golf teams open
  - Things looking great
- **Special Events (Kristina Duggan):**
  - After each home football game social goods will host our post game parties. Teams/groups would be encouraged to hold fundraising events if they would like
  - September 4th at CVB - dunk tank and apparel

- **Apparel (Kristna Duggan):**
  - I have hats to sell at golf from Tiger Den
  - Website is nearly ready for inventory to be sold. I do not anticipate that will be ready at the beginning of the year, but perhaps later
- **Marketing**
  - Always on the lookout for great ideas to get our name out there and promote what makes Boosters great! Have ideas? Email us!
- **District Communications Committee Update**
  - None at this time



**Meeting Adjourned @ 7:03**

**Next meeting: September 20, 2023 6:30pm at Newberg High School Main Commons**

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**LINKS :**    [Schedule/Events Calendar](#)    [Athletic Calendar](#)

**Stay up to date with Newberg Boosters at [NewbergBoosters.com](http://NewbergBoosters.com) or follow us on Facebook or Instagram**

**EXECUTIVE AND BUDGET MEETING**

8/16/23 7:15pm - 8:45pm

**Bridget Nipp, Jen Yahn, Jen Wenks, Roberta Dodd, Mark Brown, Hannah Frankamp  
Remote Member - Lisa Thomas**

ANY COMMENTS FOR EXECUTIVE MEETING FROM GENERAL THAT SHOULD BE CONSIDERED

Recommended to concessions committee to consider Costco membership and delivery to help with the stocking of concessions. Recommendation to discuss with Sysco - Mark will get the contact information for the schools contact to see if we can work together.

**BUDGET MEETING:**

Noted from policy meeting \$150 per student limit on overnight accommodations - this is notation only and was not discuss in meeting.

Budget grad night - our bylaws require we support student programs. We will scholarship for students at grad night up to \$1000 depending on the number of students that request the scholarship

Football budget - requested to fund the program in a budget item to ensure other programs have access to equal funding. After discussion it was decided to introduce a "safety support program" to help ensure safety equipment can be funded still allow grant funding to be available.

**EASY LINKS -****JULY SNAPSHOT** [Jul 31 2023 Snap Shot.pdf](#)**PRE-MEETING 2023-24 BUDGET PROPOSAL** [Budget Review August 2023.xlsx](#)

Proposed budget called for a motion to vote - 1st Hannah 2nd Roberta motion to accept proposed budget for general memberships approval at September meeting passed 5-0-0 inclusive of the remote vote



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## Snap Shot • July 31, 2023

Beginning Cash Balance as of 8/2022 \$ 131,326.05

	Budget	YTD	Remaining
<b>INCOME</b>			
Accounts Receivable	\$ 773.73	\$ 773.73	-
Apparel	\$ 6,000.00	\$ 5,883.85	\$ 116.15
Auction	\$ 30,000.00	\$ 60,354.10	\$ (30,354.10)
Special Events	\$ 1,500.00	\$ 809.42	\$ 690.58
Concessions	\$ 30,000.00	\$ 41,360.35	\$ (11,360.35)
Donations	\$ 1,200.00	\$ 3,994.72	\$ (2,794.72)
Golf Tournament	\$ 15,000.00	\$ 17,311.88	\$ (2,311.88)
Stadium Sound System	\$ -	\$ 1,390.61	\$ (1,390.61)
<b>TOTAL Income</b>	<b>\$ 84,473.73</b>	<b>\$ 131,878.66</b>	<b>\$ (47,404.93)</b>

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### EXPENSES

Accounts Payable	\$ 13,222.45	\$ 16,480.82	\$ (3,258.37)
Apparel	\$ 4,800.00	\$ 4,548.75	\$ 251.25
Auction	\$ 10,000.00	\$ 12,265.31	\$ (2,265.31)
Benevolence	\$ 3,000.00	\$ 1,020.00	\$ 1,980.00
Concessions	\$ 15,000.00	\$ 20,413.33	\$ (5,413.33)
Courtyard Improvements	\$ 4,500.00	\$ -	\$ 4,500.00
Golf Tournament	\$ 12,000.00	\$ 11,284.88	\$ 715.12
Grants	\$ 30,000.00	\$ 28,657.24	\$ 1,342.76
Marketing	\$ 1,350.00	\$ 890.25	\$ 459.75
Operating	\$ 4,500.00	\$ 3,808.65	\$ 691.35
Powered by Boosters Fund	\$ 12,000.00	\$ 12,000.00	\$ -
Scholarships	\$ 6,000.00	\$ 6,000.00	\$ -
Special Events	\$ 2,500.00	\$ 295.92	\$ 2,204.08
Uniform Rotation	\$ 15,000.00	\$ 13,147.95	\$ 1,852.05
<b>TOTAL Expenses</b>	<b>\$ 133,872.45</b>	<b>\$ 130,813.10</b>	<b>\$ 3,059.35</b>

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<b>BUDGET SURPLUS/(DEFICIT)</b>	<b>\$ (49,398.72)</b>	<b>\$ 1,065.56</b>	
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<b>ENDING ACCOUNT BALANCE</b>	<b>\$ 81,927.33</b>	<b>\$ 132,391.61</b>	
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Other Columbia Accounts	Starting Balance	Activity	Current Balance
RESERVE ACCOUNT (formerly SCRIP)	\$ 25,004.73	\$ 6.17	\$ 25,010.90
STEM Account	\$ 1,826.56	\$ -	\$ 1,826.56
TURF Money Market	\$ 1,438.45	\$ (1,438.45)	\$ -

### ACCOUNT DETAIL

#### Accounts Receivable/Accounts Payable Details

Account	Due Date	Type/Vendor	Amount
Grant	8/15/2022	Football Helmets	\$ (13,222.45)
Grant	9/23/2022	Football Helmets (PD)	\$ 11,404.18
Grant	2021-22	Cross Country	\$ 2,500.00
Small Grant	2021-22	Trapshooting	\$ 500.00
Small Grant	2021-22	Swimming	\$ 496.64
	2022-23	Fall Senior banners	\$ 1,580.00

**Balance** 3,258.37

<b>Apparel</b>			
Type	Date		Amount
Income	2022-23	Preview Day (\$465.33), CVB (\$90), Fall (\$3,320.35), Winter (\$1,109.98), Online (\$898.19)	\$ 5,883.85
Expense	2022-23	Cash bag (\$100-\$100), Preview (\$450), CVB (\$67.50), Fall (\$2,658.75), Winter (\$1,372.50)	\$ (4,548.75)
<b>Profit</b>			\$ 1,335.10

<b>Auction</b>			
Type	Date		Amount
Income	2022-23	Ticket Sales, Sponsorships, Donations, Auction Sales	\$ 60,354.10
Expense	2022-23	CCC (\$2,575-\$200 refund), last yr expense (\$118.05), GG, food, t-shirts, insurance (\$907)	\$ (12,265.31)
<b>Profit</b>			\$ 48,088.79

<b>Concessions at a Glance</b>			
Type	Date		Amount
Income	2022-23	Sales (Fall Concessions)	\$ 17,204.37
Income	2022-23	Sales (Winter Concessions - \$6,436.66 VIP Concessions Income)	\$ 20,255.29
Income	2022-23	Sales (Spring Concessions)	\$ 3,900.69
Expense	2022-23	Non-perishable expenses	\$ (436.59)
Expense	2022-23	Concessions VIP Program (\$1,242 for new program)	\$ (4,053.07)
Expense	2022-23	Cash Bags (\$1,000), deposit cash bags, Supplies, VIP (\$0)	\$ (15,923.67)
<b>Profit</b>			\$ 20,947.02

<b>Donations at a Glance</b>			
Type	Date		Amount
Income	2022-23	Matches + Misc. + CVB (\$119.76)	\$ 3,061.88
Income	2022-23	Kroger (\$686.75), AmazonSmile (\$246.09)	\$ 932.84
<b>Profit</b>			\$ 3,994.72

<b>Golf Tournament</b>			
Type	Date		Amount
Income	2022-23	Registrations, Add Ons, Ball Drop, Sponsorships, Raffles	\$ 8,826.39
Income	2022-23	Sponsorships	\$ 2,750.00
Income	2022-23	Day of Sales	\$ 4,609.66
Expense	2022-23	Chehalem Glenn	\$ (5,900.00)
Expense	2022-23	Payouts, Prizes, Food/Drinks, Course, Decorations/Supplies, GreaterGiving fee, slushie	\$ (5,384.88)
<b>Profit</b>			\$ 4,901.17

<b>Special Events</b>			
Type	Date		Amount
Income	9/5/2022	CVB Dunk Tank	\$ 304.00
Income	10/28/2022	Happy Hour	\$ 77.22
Income	2022-23	Tailgate proceeds (Kona Ice, Boba, Wilson Ortho)	\$ 428.20
Expense	2022-23	Fall & winter senior nights	\$ (295.92)
<b>Profit</b>			\$ 513.50

<b>Grants at a Glance</b>			
Type	Date	Fund	Amount
Starting Balance	8/1/2022	Budget Allotment 2022-2023	\$ 30,000.00
Expense	9/23/2022	Golf Tournament Bonus Grant: Boy's Basketball	\$ (1,000.00)
Expense	12/9/2022	Grant: Boys Water Polo	\$ (2,264.32)
Expense	1/17/2023	Grant: Pin Pals lodging OR Classic	\$ (1,226.24)
Expense	1/17/2023	Grant: Wrestling lodging OR Classic	\$ (2,584.85)
Expense	2/2/2023	Grant: Boys golf Uniform & Hats	\$ (2,240.00)
Expense	2/2/2023	Grant: Boys Basketball Bend tourney expense	\$ (2,250.00)
Expense	2/2/2023	Grant: Ski Team lodging at Camp Arrah	\$ (1,200.00)
Expense	3/14/2023	Grant: Cheer Music and Choreography	\$ (2,150.00)
Expense	3/24/2023	Grant: Boys tennis ball machine	\$ (2,162.99)
Expense	3/24/2023	Grant: Boys lacrosse Bend game lodging	\$ (1,200.00)
Expense	4/17/2023	Grant: Boys soccer backpacks	\$ (500.00)
Expense	4/28/2023	Grant: Softball helmets & backpacks	\$ (1,807.34)
Expense	6/6/2023	Grant: Equestrian OHSET stall fees	\$ (1,400.00)
Expense	6/6/2023	Grant: Track team Summit invitational lodge	\$ (1,550.00)
Expense	6/15/2023	Grant: Dance team camp registration fees (should be from PBB)	\$ (2,850.00)
Expense	6/22/2023	Grant: Track & Field state shirts	\$ (342.00)
Expense	7/28/2023	Grant: spring sports senior banners	\$ (1,929.50)
<b>Remaining Budget</b>			\$ 1,342.76

<b>Scholarships</b>			
Type	Date	Fund	Amount
Starting Balance	8/1/2022	Beginning Balance	\$ 6,000.00
Expense	2022 PA Winner	Gretchen Call, Augustine Schoonveld, Emily Busch, Ruby Wojcik	\$ (2,000.00)
Expense	2022 Winner	Josie Willcut, Alyssa Stilp, Alexa Beaudry, Claire Rosenberg	\$ (4,000.00)
<b>Remaining Budget</b>			\$ -